

Museum Income & Expenditure Report 30/11/2017

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Museum						
400 Museum						
4100 Stationery	139	150	11		11	92.9 %
4102 Printing/Photocopying	0	300	300		300	0.0 %
4106 Subscriptions	162	250	88		88	64.9 %
4130 Training	0	200	200		200	0.0 %
4131 Travelling Expenses	153	400	247		247	38.3 %
4135 Advertising/Promotions	1,416	1,500	84		84	94.4 %
4271 Website	350	360	10		10	97.2 %
4400 Museum Maintenance	128	400	272		272	32.0 %
4410 Volunteer support	399	550	151		151	72.5 %
Museum :- Expenditure	2,747	4,110	1,363	0	1,363	66.8 %
Net Expenditure over Income	2,747	4,110	1,363			
Museum :- Expenditure	2,747	4,110	1,363			66.8 %
Income	0	0	0			0.0 %
Net Expenditure over Income	2,747	4,110	1,363			

REPORT TO: Museum Committee 13th December 2017

REPORT ON: Museum Activities

REPORT BY: Sophie Wallace, Development and Liaison Officer (DLO)

REPORT DATE: 30th November 2017

Museum Activities Update

Current and next exhibitions:

- **Daventry through the Ages (2nd September to 15th December 2017)**

So far there have been 695 visits to this exhibition which includes 200 year 7 pupils. The displays show the development of Daventry and significant periods in time that have contributed to Daventry's rich heritage. During the November Saturday open day a Guy Fawkes and Gunpowder Plot Quiz was devised which was well received by visitors.

- **Sport and Leisure (13th January to 27th April 2018)**

Volunteers are working on this next exhibition and drawing up lists of artefacts and archives to cover a range of sport and leisure activities relating to the town. Arrangements are being made to loan a Blacks Skittles Table from local pub for display.

Events 2018

Date	Event	Time
Friday 19 th January	Finds Day	10:30 – 14:30
Saturday 10 th March	Celebrating British Science Week – Exploration & Discovery with Astronomy for fun	10:00 – 16:00
Friday 23 rd March	Finds Day	10:30 – 14:30
Wednesday 11 th April	Tea With Oscar Wilde – one man show by Don't Go in to the Cellar Theatre Company. Appropriate for ages 11+	14:00 – 15:00
Friday 1 st June – Thursday 7 th June	Volunteers' Week – celebrations and recruitment	10:00 – 16:00 (Saturday 2 nd June open day)
16 th – 24 th June	Arts Festival	Various
Thursday 25 th – Saturday 27 th Oct	Museums at Night Event (one evening event tbc – telling ghost stories)	TBC

Exhibition Schedule 2018

Date	Exhibition	Notes
Sat 13 Jan – Fri 27 Apr (Museum closed for exhibition prep Tuesday 2 nd January to Friday 12 th January)	Sport & Leisure	Link to science for British Science Week – 9 th -18 th March

REPORT TO: Museum Committee 13th December 2017

REPORT ON: Museum Activities

REPORT BY: Sophie Wallace, Development and Liaison Officer (DLO)

REPORT DATE: 30th November 2017

Sat 5 May – Sat 2 Jun (Museum closed for exhibition prep Monday 30 th April to Friday 4 th May)	100th Anniversary of the Women's Institute (WI) in Northamptonshire	WI to work with museum to install exhibits using temporary exhibition cabinets. Open for x2 Saturday open days
Sat 9 Jun – Fri 24 Aug (Museum closed for exhibition prep Monday 4 th June to Friday 8 th June)	Collect-o-Mania/ Crafts/Arts Festival Arts Fest – 16-24th June	x2 or x3 Saturday open days depending on Arts Festival events
Sat 1 Sep – Fri 14 Dec (Museum closed for exhibition prep Tuesday 28 th August to Friday 31 st August)	Centenary of the end of WWI & Empty Chair Project	Work with Roger Money, Gerry Thompson and associates plus The Royal British Legion (TRBL)

World War One (WWI) Centenary Commemorations

1. Empty Chair Project

To mark the centenary of the end of WWI in November 2018, the museum is collaborating with local war historian Gerry Thompson to commemorate the lives of the 114 Daventry soldiers who lost their lives during WWI. A schools and community project has been developed whereby participants make a small model chair (parts and instructions provided) which represent the 114 soldiers.

A letter to promote the project and ask for interest in taking part has been devised and will be sent to schools and community groups at the beginning of 2018.

2. Women's Land Army Talk/Workshop

At the last meeting of the committee members received correspondence regarding a talk by Helen Frost on 'The Women's Land Army in Northamptonshire during the First World War'. Members concurred that this talk would be ideal for next year's commemoration of the centenary of the end of WWI. The DLO met with Helen Frost to discuss ideas to link the talk to schools and the museum. The DLO suggested inviting school teachers to the museum for an evening taster session and gauge interest on feedback received. Further discussions to be had before scheduling this taster session early in the New Year.

3. World War One Centenary Working Group

The DLO and Volunteer Museum Curator (VMC) will attend a working group meeting held at Daventry District Council in January 2018 and feedback on wider commemorations of the end of WWI in the district.

REPORT TO: Museum Committee 13th December 2017

REPORT ON: Museum Activities

REPORT BY: Sophie Wallace, Development and Liaison Officer (DLO)

REPORT DATE: 30th November 2017

Community Engagement

- **Finds Event** - continue to provide regular flow of new audiences in to the museum as well as a source for displaying local treasure – on loan for the last month of the Daventry Through the Ages exhibition is a Medieval figurine. Made in Limoges, France, this figurine would have been attached to a reliquary (container for holy relics) in the Medieval Period. It could possibly be a representation of the Virgin Mary. The figurine was found in a field near Litchborough and is kindly on loan by the finder.
- **British Science Week (BSW) 2018** – Saturday 10th March. The theme for next year's event is Exploration and Discovery. The museum will be working with the Astronomy for Fun Group to devise suitable hands-on activities relating to the theme. BSW Activity Packs are released in January next year.
- **New Museum Leaflet** – outlines the museum services in a clearer format and is in the process of being distributed to local amenities and venues.
- **Talk to Friends of Daventry Museums (FODMs)** – DLO and Volunteer Curator to give a talk to FODMs about the history of the museum in February 2018 in the museum.
- **Weedon Women's Together Group** - Booked to visit in June 2018.
- **Cubs & Beavers** – due to visit the Sport & Leisure exhibition in February 2018

Visitor figures & feedback

As at 7th December the current figure for 2017 is recorded at 2,242. This is a steady increase on the total visitor figure for 2016 of 1,737, and the 2015 figure of 1,411. To ensure this increase in visitor numbers is maintained, promotion of the museum and its services, along with the various events on offer to attract new audiences will continue to be developed.

The museum continues to receive positive feedback:

- "Very interesting and informative", *Switzerland*
- "Very interesting. Thank you very much", *Dursley, Gloucestershire*
- "Very interesting seeing old BBC Radio Station info".
- "Great facility as a 'Daventrian', found lots of interesting exhibits, very helpful volunteers".
- "Lovely little museum, vert friendly and interesting".
- "Very interesting as always", *Daventry*
- "Lots to do and see and the kids enjoyed the quiz and colouring in".
- "I did all the quizzes and loved it", *Daventry aged 8*
- "I learned lots", *Daventry aged 7*
- "We liked to come here because there was a lot of quizzes here, thank you".
- "Very interesting. I loved the old maps and photos, thank you".
- "What a lovely find!"
- "Very interesting, especially the charters, and the history of the High Street shops in the late 19th century", *Highbury, London*.

REPORT TO: Museum Committee 13th December 2017

REPORT ON: Museum Activities

REPORT BY: Sophie Wallace, Development and Liaison Officer (DLO)

REPORT DATE: 30th November 2017

- “Small museum, large in interest”.
- “Lovely memories. Thank you”.
- “Daventry Past & Present. Lovely display & many interesting facts and photos”.
- “Excellent museum”.
- “Very impressive! What a lot of information about Daventry”.

Funding & Support

- **Northamptonshire Heritage Volunteer Managers Group** – DLO and VMC to attend the first meeting of the Heritage Volunteer Managers Group on Wednesday 6th December. The group is funded by Museum Development East Midlands (MDEM) and is supported by Northamptonshire Heritage Forum (NHF).
- **Northamptonshire Britain’s Best Surprise campaign** – officially launched at the end of March 2017. The museum has a profile page on this tourism website with the museum’s events and link to the museum’s website: <http://www.northamptonshiresurprise.com/organisation/daventry-museum/>
- **Accreditation Return** - In January 2018 the museum is scheduled to be invited to complete phase 2 of the Accreditation Return, to be completed by July 2018. These dates are to be confirmed as the Accreditation returns schedule in England is currently under review as part of the light-touch review of the Accreditation Scheme which is taking place in 2017.