

## Museum Committee Income and Expenditure Report – 31/07/2017

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Museum</b>						
<u>Museum</u>						
Stationery	88	150	62		62	59.0 %
Printing/Photocopying	0	300	300		300	0.0 %
Subscriptions	35	250	215		215	14.0 %
Training	0	200	200		200	0.0 %
Travelling Expenses	64	400	336		336	16.1 %
Advertising/Promotions	560	1,500	940		940	37.3 %
Website	350	360	10		10	97.2 %
Museum Maintenance	65	400	335		335	16.1 %
Volunteer support	352	550	198		198	64.1 %
Museum :- Expenditure	<b>1,514</b>	<b>4,110</b>	<b>2,596</b>	<b>0</b>	<b>2,596</b>	<b>36.8 %</b>
<b>Net Expenditure over Income</b>	<b>1,514</b>	<b>4,110</b>	<b>2,596</b>			
Museum :- Expenditure	<b>1,514</b>	<b>4,110</b>	<b>2,596</b>			<b>36.8 %</b>
Income	<b>0</b>	<b>0</b>	<b>0</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>1,514</b>	<b>4,110</b>	<b>2,596</b>			

	Actual	Actual Year to Date	Current Annual Budget	Committed Expenditure	Planned Expenditure	Funds Available	Comments/Notes	Forecast Expenditure	Variance on 17/18
Museum	16/17	17/18	17/18	17/18	17/18	17/18	<b>Budget 18/19</b>	18/19	
Stationery	185	88	150	38		24		150	0
Printing/Photocopying	165	0	300			300	Reduced rate for copies	150	-150
Subscriptions	229	89	250			161	Possible price rises	250	0
Training	2019	0	200			200	Plenty of free training available	100	-100
Travelling Expenses	303	79	400		27	294	Free training = travel expenses over wide area to collect artefacts and to Northants Heritage Forum meetings	350	-50
Advertising/Promotions	1140	560	1500	529		411	Town & Borough Hill Walk leaflets - professionally done.	1000	-500
Website	350	350	360			10	Possible price rises	360	0
Maintenance & Equipment	479	96	400			304	Cabinet lights, conservation materials	350	-50
Volunteer support	501	356	550	2		192	Recruit, promote & recognise	600	50
Events & Exhibitions	0	0	0		0	0	Insurance for loaned artefacts, British Science Week, Empty Chair Project - WWI commemoration	600	600
<b>Museum :- Expenditure</b>	<b>5372</b>	<b>1618</b>	<b>4110</b>	<b>569</b>	<b>27</b>	<b>1896</b>		<b>3910</b>	<b>-200</b>
Donations Received	181	0	0						
Grants	2000	0	0						
<b>Museum :- Income</b>	<b>2181</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Museum :- Expenditure</b>	<b>5372</b>	<b>1618</b>	<b>4110</b>	<b>569</b>	<b>27</b>	<b>1896</b>		<b>3910</b>	<b>-200</b>
<b>Museum :- Income</b>	<b>2181</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Total</b>	<b>3191</b>	<b>1618</b>	<b>4110</b>	<b>569</b>	<b>27</b>	<b>1896</b>		<b>3910</b>	<b>-200</b>

**REPORT TO:** Museum Committee 21<sup>st</sup> August 2017  
**REPORT ON:** Northamptonshire Heritage Forum Awards 2017  
**REPORT BY:** Sophie Wallace, Development and Liaison Officer  
**REPORT DATE:** 4<sup>th</sup> August 2017

### **Northamptonshire Heritage Forum Awards 2017 - 20<sup>th</sup> July at Sulgrave Manor**

Daventry Museum won "Museum Event of the Year" for its *Centenary Commemoration of the Battle of the Somme* in July 2016. The museum also received a highly commended award in the "Best Exhibition" category for the *Law and Order* exhibition held earlier this year.

This latest recognition follows on from the success at last year's awards when the museum won "Museum Event of the Year" for the British Science Week event, a hands-on event aimed at children and young families.

The Forum Awards is a very prestigious event which showcases excellence within Museums, Galleries and Historic Houses in Northamptonshire. The forum has been in place since 2002 and now has around 130 organisations and individuals. The patron of the Northamptonshire Heritage Forum is Earl Spencer and it was announced at the awards evening that next year's event would be held at Althorp House.

The Awards would not have been achieved without the dedication and hard work from the Volunteer Team and support from the Town Council.

### **Awards 2017**

#### **Best Exhibition**

Highly Commended: Daventry Museum for 'Law and Order'

Winner: Kettering Museum for 'Comics Unstripped'

#### **Hindsight Award for Best Published Work**

Winner: Desborough Heritage Centre for the 'Desborough Scrapbook'

#### **Best Historic House Event**

Winner: Althorp for their Food and Drink Festival

#### **Best Museum Event**

Winner: Daventry Museum for Centenary Commemoration of the Battle of the Somme

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**Heart of the Community Award**

Winner: Kettering Museum and Art Gallery for 'I Love Music' events and exhibition

**Best Volunteer Project**

Winner: Rushden Museum for the new study and research area

**Best project on a limited budget (£300 max)**

Winner: Northamptonshire Libraries and Information Service for their information boxes on the Battle of the Somme

**Best Special Project**

Winner: Northampton Museum and Art Gallery for the decanting of their collection in preparation for their expansion works

**BBC Radio Northampton People's Choice**

Winner: Irchester Narrow Gauge Railway Museum

**Heritage Organisation of the Year 2017**

Winner: Spratton Local History Society

The Awards were sponsored by Museum Development East Midlands, the County Council, the Northamptonshire Community Foundation and supported by BBC Radio Northampton.

**REPORT TO:** Museum Committee 21<sup>st</sup> August 2017  
**REPORT ON:** Heritage Open Days Report 2017  
**REPORT BY:** Sophie Wallace, Development and Liaison Officer  
**REPORT DATE:** 4<sup>th</sup> August 2017

## Heritage Open Day Events – 7<sup>th</sup> to 10<sup>th</sup> September 2017

### **1. Daventry Museum – Daventry Through the Ages exhibition**

Saturday 9<sup>th</sup> September - 10:00 to 14:00

Explore the timeline themed exhibition showing the development of Daventry and significant periods in time that have contributed to Daventry's rich heritage.

### **2. Guided Walk of Borough Hill**

Sunday 10 September – 16:00 to 17:30

Mike Arnold will be leading this walk and sharing his knowledge of the geology, nature and history of this beautiful location.

### **3. Guided Town Walk**

Friday 8 September – 18:00 to 19:30

A guided walk providing a fascinating insight into various Daventry town centre buildings. The tour will inform visitors about the history and previous usage of the town's oldest buildings.

### **4. Holy Cross Church Tower Open Day**

Saturday 9<sup>th</sup> September - 10.30 to 15.30

Guided tour of the bell tower where visitors will have the chance to have a go on the bell simulator. There will be a guided tour to the intermediate chamber where you can see along the nave roof between the top of the ceiling and the inside of the outer roof, then up to the bell chamber. Here you can stand below and well clear of the bells, watch one silenced bell being rung and see the remains of the historic chiming machine.

**REPORT TO:** Museum Committee 21<sup>st</sup> August 2017  
**REPORT ON:** Museum Activities  
**REPORT BY:** Sophie Wallace, Development and Liaison Officer  
**REPORT DATE:** 15<sup>th</sup> August 2017

## Museum Activities Update

### Exhibitions 2017

- **Transport (6<sup>th</sup> May – 25<sup>th</sup> August)**

The exhibition has proved popular and exhibits on the train station and model by Daventry Model Railway Club have attracted much attention. Many visitors have enquired/paid a special visit to see the exhibition.

- **Daventry through the Ages (2<sup>nd</sup> September to 15<sup>th</sup> December)**

Volunteers are busy working on exhibits and research on this timeline themed exhibition. The displays will show the development of Daventry and significant periods in time that have contributed to Daventry's rich heritage. The Museum will be closed to install the new exhibition from Tuesday 29<sup>th</sup> August to Friday 1<sup>st</sup> September 2017.

### Events 2017

Event/Exhibition	Date	Time
Opening of Daventry Through the Ages Exhibition	Saturday 2 <sup>nd</sup> September	10:00 – 16:00
Heritage Open Days	Thursday 7 <sup>th</sup> – Sunday 10 <sup>th</sup> September	10:00 – 14:00
Finds Day	Friday 22 <sup>nd</sup> September	10:30 – 14:30
JP Humbert Valuation afternoon	Wednesday 4 <sup>th</sup> October	14:00 – 16:00
Daventry Through the Ages Exhibition	Saturday 7 <sup>th</sup> October	10:00 – 16:00
Museums at Night – Canterville Ghost Performance	Thursday 26 <sup>th</sup> October (October half-term and 'Museums at Night')	17:00 – 18:00
JP Humbert Valuation afternoon	Wednesday 1 <sup>st</sup> November	14:00 – 16:00
Daventry Through the Ages Exhibition	Saturday 4 <sup>th</sup> November (Activities relating to Bonfire night e.g. chalk on card fireworks, quiz on Guy Fawkes – Gunpowder Plot and Ashby St Ledgers.	10:00 – 16:00
Finds Day	Friday 17 <sup>th</sup> November	10:30 – 14:30
Daventry Through the Ages Exhibition	Saturday 2 <sup>nd</sup> December (Activity e.g. making Christmas Cards)	10:00 – 16:00
JP Humbert Valuation afternoon	Wednesday 6 <sup>th</sup> December	14:00 – 16:00

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### **Exhibition Schedule 2018**

<b>Date</b>	<b>Exhibition</b>	<b>Notes</b>
Sat 13 Jan – Fri 27 Apr (Museum closed for exhibition prep Tuesday 2 <sup>nd</sup> January to Friday 12 <sup>th</sup> January)	<b>Sport &amp; Recreation</b>	Link to science for British Science Week – 9 <sup>th</sup> -18 <sup>th</sup> March
Sat 5 May – Sat 2 Jun (Museum closed for exhibition prep Monday 30 <sup>th</sup> April to Friday 4 <sup>th</sup> May)	<b>100<sup>th</sup> Anniversary of the Women's Institute (WI) in Northamptonshire</b>	WI to work with museum to install exhibits using temporary exhibition cabinets. Open for x2 Saturday open days
Sat 9 Jun – Fri 24 Aug (Museum closed for exhibition prep Monday 4 <sup>th</sup> June to Friday 8 <sup>th</sup> June)	<b>Collect-o-Mania/ Crafts/Arts Festival Arts Fest – 16-24<sup>th</sup> June</b>	x2 or x3 Saturday open days depending on Arts Festival events
Sat 1 Sep – Fri 14 Dec (Museum closed for exhibition prep Tuesday 28 <sup>th</sup> August to Friday 31 <sup>st</sup> August)	<b>Centenary of the end of WWI &amp; Empty Chair Project</b>	Work with Roger Money, Gerry Thompson and associates plus The Royal British Legion (TRBL)

### **Community Engagement**

- **Caring Kindergartens Nursery** - x2 visits in August 2017 for the Transport exhibition and related activities.
- **JP Humbert** – due to recommence free valuation afternoons at the museum in October on the first Wednesdays in the month.
- **The Cube** – group visit to the museum.
- **Finds Event** - continue to provide regular flow of new audiences in to the museum. Treasure 20.

### **Volunteers**

Since the Volunteer Recruitment event held in June the museum has had significant interest in volunteering and have been able to offer a handful of opportunities from photo archiving, stewarding and collections care work.

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### **Visitor figures & feedback**

The Museum had 266 visits in June which includes footfall for Arts Festival events and the Motorcycle Festival. July's figure was 174 and since the summer holidays have started, the museum has seen an increased number of visits during the week.

The museum continues to receive positive feedback:

- "A revelation that this delightful museum exists" *from Badby*.
- "Great museum, staff very helpful".
- "First visit – very interesting", *from Daventry*.
- "Very informative and beautifully presented".
- "Love the paintings and vintage cars. Always new things to see".
- "My 7 year old granddaughter and I both enjoyed looking round, she found lots of things to do".
- "I liked guessing what the smells were in the drawers and reading about things".
- "I have always wanted to go back in time and now I sort of have".
- "First visit with grandchildren. They found it very interesting".
- "First visit with 3 & 6 year old. Enjoyed it. The colouring in/quizzes very good".
- "Impressive amount of work put in to an excellent portrayal. Thanks & well done".

### **Empty Chair Project**

To mark the centenary of the end of World War One (WWI) in November 2018, the museum is collaborating with local war historian Gerry Thompson to commemorate the lives of the 114 Daventry soldiers who lost their lives during WWI. A schools and community project has been developed whereby participants make a small model chair (parts and instructions provided) which represent the 114 soldiers.

### **Funding & Support**

- **Northamptonshire Heritage Forum** – Meeting scheduled for Wednesday 20<sup>th</sup> September 2017.
- **Museum Development East Midlands (MDEM)** – DLO met with Laura Malpas of MDEM regarding the creation of and participation in a Volunteer Manager's Network and gave feedback on how beneficial this network would be to the museum. Details to follow in due course.
- **Northamptonshire Britain's Best Surprise campaign** – officially launched at the end of March 2017. The museum has a profile page on this tourism website with the museum's events and link to the museum's website: <http://www.northamptonshiresurprise.com/organisation/daventry-museum/>