

DAVENTRY TOWN COUNCIL
POLICY ON EMAIL COMMUNICATION



Councillors of Daventry Town Council

Email is a non-secure medium and due care should be taken when composing, sending and storing messages, complying with current data protection policies and legislation.

Confidential information about or relating to the business of Daventry Town Council, its customers, prospects, suppliers or contacts should not be transmitted outside the Council via email unless done so in the course of business and sufficient steps are taken to safeguard security.