

# ALLOTMENT POLICY

1. Daventry Town Council will:-
  - (a) Grant renewable one year leases for plots of land for cultivation for residents of Daventry town. Should there be no persons on the waiting list, residents of neighbouring parishes are welcome to apply, however Daventry residents will be given priority and tenancies may be terminated if the waiting list exceeds 10 Daventry applicants.
  - (b) Divide the allotment land at each allotment site into plots (allotments) measured in area.
  - (c) Prepare a site plan showing the allotments and give each allotment a separate number.
  - (d) Maintain a waiting list for allotments.
  - (e) Keep a register of vacant allotments.
  - (f) Identify neglected allotments and give notice to Tenants to cultivate the allotments within 30 days or relinquish their Tenancy, unless mitigating circumstances are accepted by the Chief Officer.
  - (g) Determine the rent for each allotment plot according to its area.
  - (h) Regularly review the Allotment Tenancy Agreement.
2. Five pole plots will be issued as standard. Should there be plots available and less than 5 people on the waiting list, 10 pole plots will be offered. Allocation of plots greater than 10 poles to one household may be considered, if there are several vacant plots available and no waiting list.
3. If an applicant declines an offer of an allotment, that person may keep the same place on the waiting list, but only for one further year and one further offer.
4. If an applicant does not reply to an offer of an allotment within 30 days, the offer shall lapse.
5. Applicants who cannot be contacted by email, telephone or post will be removed from the waiting list.
6. The Council may let one allotment plot each year to charitable or similar non-profit organisation based in Daventry without regard to the waiting list.