

8<sup>th</sup> August 2018

**To: Members of Finance and Policy Committee**

Dear Councillor

A meeting of the **Finance & Policy Committee** will be held at 3 New Street, Daventry, NN11 4BT on **Monday 13<sup>th</sup> August 2018 at 6.30pm.**

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell  
Town Clerk

**The press and public are cordially invited to be present.**

**Mobile phones must be switched off or turned to silent during the meeting.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 6 months.

## AGENDA

**Open Forum.**

**FP1810.1 Apologies for absence.**

**FP1810.2 Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this Agenda.

**FP1810.3 Minutes.** To approve and sign as a correct record the Minutes of the Finance and Policy Committee meetings held on Monday 9<sup>th</sup> July 2018

**FP1810.4 Committee Budget.**

- (i) To review 2018/19 Council budget to date.
- (ii) To consider arrangements to generate draft budget for 2019/2020.

**(iii) Grants.**

- (i) Daventry Tigers
- (ii) Daventry Hub
- (iii) Home Start Daventry & South Northants

**(iv) Policies.** To review and recommend for approval the following:

- (i) Mayoral Allowance
- (ii) Allotment Allocation
- (iii) Keeping hens and/or rabbits on allotments
- (iv) Leave of Absence

**(v) Financial Reports**

- (i) To receive council budget/income and expenditure for July 2018.
- (ii) To receive statement of Earmarked Reserves for July 2018.
- (iii) To receive report on CIL receipts and expenditure.
- (iv) To approve statement of balance and confirm reconciliation of same as at 31<sup>st</sup> July 2018.
- (v) To approve schedule of payments for the period 10<sup>th</sup> July 2018 to 13<sup>th</sup> August 2018.
- (vi) To approve list of petty cash payments, inter account transfers and virements for the period 10<sup>th</sup> July 2018 to 13<sup>th</sup> August 2018.

**(vi) Correspondence.** To note correspondence received and advise action, if any.

**(vii) Date of Next Meeting.** To confirm the date of the next meeting as Monday 10<sup>th</sup> September 2018.