

23rd July 2018

**To Members of Community Services Committee**

Dear Councillor

A meeting of the **Community Services Committee** will be held on **Monday 6<sup>th</sup> August 2018 at 18:30hrs** at 3, New Street, Daventry, NN11 4BT.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell  
Town Clerk

**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under GDPR, May 2018. Data collected during this recording will be retained for a period of 6 months.

**AGENDA**

**Open Forum.**

- CS1808.1 **Daventry Retail Forum.** To receive a presentation from Cheryl Thallon on the aims and objectives of Daventry Retail Forum.
- CS1808.2 **Apologies for non-attendance.**
- CS1808.3 **Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- CS1808.4 **Minutes.** To approve and sign as correct record the Minutes of the meeting held on the 2<sup>nd</sup> July 2018. Appendix 01.

- CS1808.5     **Committee Budget.**
- (i)     To review committee budget up to 31<sup>st</sup> July 2018. Appendix 02.
  - (ii)    To consider arrangements to generate draft budget for 2019/20.
- CS1808.7     **Capital Project – Splash Park.** To consider request from Daventry District Council on joint project to construct a Splash Park in the Town Centre.
- CS1808.8     **Daventry Flower and Vegetable Show.** To receive a schedule and overview of the Daventry Flower and Vegetable Show taking place on Saturday 18<sup>th</sup> August 2018. Appendix 03.
- CS1808.9     **Star Council Awards.** To receive a report and full details of the submission that will be submitted for DTC's nomination for the Star Council Awards. Appendix 04.
- CS1808.10    **Town Events.** To receive an updated report on events taking place in 2018/19. Appendix 05.
- CS1808.11    **Communications.** To receive an updated report on communications and publicity for July 2018. Appendix 06.
- CS1808.12    **Correspondence.** To note any correspondence received and advice action, if any.
- CS1808.13    **Date of Next Meeting.** To note that date of the next Community Services Meeting as Monday 3<sup>rd</sup> September 2018.