

5th June 2018

To Members of Community Services Committee

Dear Councillor

A meeting of the **Community Services Committee** will be held on **Monday 2nd July 2018 at 18:30hrs** at 3, New Street, Daventry, NN11 4BT.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under GDPR, May 2018. Data collected during this recording will be retained for a period of 6 months.

AGENDA

Open Forum.

CS1806.1 Apologies for non-attendance.

CS1806.2 Declaration of Interests. Members to declare any interests they consider relevant to specific items identified in this agenda.

CS1806.3 Minutes. To approve and sign as correct record the Minutes of the meeting held on the 1st May 2018 and 14th May 2018. Appendix 01.

- CS1806.4 Committee Budget.** To review committee budget up to 31st May 2018. Appendix 02.
- CS1806.5 Gypsies, Travellers and Travelling Showpeople – Issues, Actions and Options.** To receive a update from Sgt Sam Dobbs on actions being taken by all relevant authorities to resolve current issues in the Town with temporary traveller sites and to ask questions thereon to better understand the processes, issues and options to resolve.
- CS1806.6 Daventry District Council – Community Grant Fund.** To appoint working group to review DDC new grant policy and application to determine feasibility of working together on a project to benefit the Town and/or its community.
- CS1806.7 Town Events.** To receive an updated report on events taking place in 2018/19. Appendix 03.
- CS1806.8 Daventry Arts Festival.** To receive an overview of the festival and de-brief. Appendix 04.
- CS1806.9 Promotion of Events.** To receive a report on promoting future events. Appendix 05.
- CS1806.10 WWI Commemorative Bench.** To receive a report on potentially sponsoring a memorial bench. Appendix 06.
- CS1806.11 Communications.** To receive an updated report on communications and publicity for May 2018. Appendix 07.
- CS1806.12 Correspondence.** To note any correspondence received and advise action, if any.
- CS1806.13 Date of Next Meeting.** To note the date of the next Community Services meeting as Monday 6th August 2018.