

20th December 2016

To Members of Community Services Committee

Dear Councillor

A meeting of the **Community Services Committee** will be held on **Tuesday 3rd January 2017 at 18:30hrs** at 3, New Street, Daventry, NN11 4BT.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 12 months.

AGENDA

Open Forum.

CS1701.1 Apologies for Non-Attendance

CS1701.2 Declaration of Interests. Members to declare any interests they consider relevant to specific items identified in this agenda.

CS1701.3 Minutes. To approve and sign as correct record the Minutes of the meeting held on the Monday 7th November 2016.

CS1701.4 Committee Budget.

- (i) To review income and expenditure up to 31st December 2016 and make any comments thereon.
- (ii) To review revised Community Services Budget for 2017/18.

CS1701.5 Newsletter. To receive a report from the Communications Officer on the distribution of the autumn newsletter and spring edition 2017.

CS1701.6 Communities Fund. To note availability of funding for projects that bring together the community and local authorities to design and implement services in partnership and consider ideas to apply for this funding.

<https://www.gov.uk/government/publications/communities-fund-prospectus-and-bidding-form>

CS1701.7 Women's Tour 2017. To note successful application by Daventry District Council to host the start of the Women's Tour on Wednesday 7th June 2017 and confirm support and involvement from Town Council in this event.

CS1701.8 Events. To receive feedback/progress report on following events:

- (i) Remembrance Day
- (ii) The Spirit of Christmas
- (iii) Daventry Motorcycle Festival
- (iv) Heritage Open Days

CS1701.9 Correspondence. To receive any correspondence received and make decisions thereon:

CS1701.10 Date of Next Meeting. Monday 8th February 2017, 6:30pm