

27<sup>th</sup> March 2018

**To Members of Community Services Committee**

Dear Councillor

A meeting of the **Community Services Committee** will be held on **Tuesday 3<sup>rd</sup> April 2018 at 18:30hrs** at 3, New Street, Daventry, NN11 4BT.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell  
Town Clerk

**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 6 months.

**AGENDA**

**Open Forum.**

**CS1803.1 Apologies for Non-Attendance**

**CS1803.2 Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this agenda.

**CS1803.3 Minutes.** To approve and sign as correct record the Minutes of the meeting held on the 5<sup>th</sup> March 2018

- CS1803.4 Children and Young People.** To consider request to assist residents in establishing a facility for the children and young people of Daventry Town.
- CS1803.5 Committee Budget.**
- (i) To review income and expenditure up to 31<sup>st</sup> March 2018.
  - (ii) To note budget and committed expenditure for 2018/19
- CS1803.6 Town Events.** To receive a report on schedule of events for 2018/19.
- CS1803.7 Communications.** To receive a report on recent communications via social media, website and newsletter.
- CS1803.8 Annual Town Assembly.** To note arrangements for the Annual Town Assembly.
- CS1803.9 Allotments.** To receive a report on
- (i) Allotment budget
  - (ii) Allotment management.
- CS1803.10 Correspondence** To note any correspondence received and advise action, if any.
- CS1803.11 Date of Next Meeting.** To note the date of the next Community Services meeting as Tuesday 1<sup>st</sup> May 2018.