

29<sup>th</sup> September 2021

**To Members of Community Services Committee**

Dear Councillor

You are summoned to attend the meeting of the **Community Services Committee** to be held at 3, New Street, Daventry, NN11 4BT on **Monday 4<sup>th</sup> October 2021 at 6.30pm.**

Yours sincerely



Deborah Jewell  
Chief Officer

**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

**AGENDA**

**Open Forum** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Please note: members of the public are not permitted to speak during the meeting (from Item CS2106.1).*

**CS2106.1 Apologies.** To receive and consider apologies for absence.

**CS2106.2 Declaration of Interests.** Members to declare any interests they consider relevant to specific items they consider relevant to specific items in this agenda.

**CS2106.3 Minutes.** To approve and sign as correct record the Minutes of the meeting held on 6<sup>th</sup> September 2021 (Appendix 01).

- CS2106.4 Committee Budget.** To receive Income and Expenditure reports, for community services and allotments, up to 30<sup>th</sup> September 2021 (Appendix 03).
- CS2106.5 Town Events.** To receive
- (i) Update on Town Events for 21/22
  - (ii) Report on events and proposed events budget for 22/23
  - (iii) Report on forward plan/event strategy
- CS2106.6 Community Transport.** To receive a report on proposed community transport budget for 2022/23.
- CS2106.7 Communication.** To receive an update on communication.
- CS2106.8 War Memorial.** To receive an update on the preservation of the war memorial.
- CS2106.9 Correspondence.** To note any correspondence received and advise action, if any.
- CS2106.10 Date of Next Meeting.** To note date of next Community Services meeting as Monday 1<sup>st</sup> November 2021.