

31st January 2018

To Members of Community Services Committee

Dear Councillor

A meeting of the **Community Services Committee** will be held on **Monday 5th February 2018 at 18:30hrs** at 3, New Street, Daventry, NN11 4BT.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 6 months.

AGENDA

Open Forum.

- CS1801.1 Presentation on Bowls Daventry.** To receive a presentation from Mark Courtney on Bowls Daventry.
- CS1801.2 Apologies for Non-Attendance**
- CS1801.3 Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- CS1801.4 Minutes.** To approve and sign as correct record the Minutes of the meeting held on the 4th December 2017

CS1801.5 Committee Budget.

- (i) To review income and expenditure up to 31st January 2018.
- (ii) To note budget and committed expenditure for 2018/19

CS1801.6 Parking. To consider options to review parking needs in the Town.

CS1801.7 Town Events. To receive a report on schedule of events for 2018/19.

CS1801.8 Allotments. To receive a report on

- (i) Allotment budget
- (ii) Allotment management.

CS1801.9 Correspondence To note any correspondence received and advise action, if any.

CS1801.10 Date of Next Meeting. To note the date of the next Community Services meeting as Monday 5th March 2018.