

28<sup>th</sup> September 2022

**To Members of Community Services Committee**

Dear Councillor

You are summoned to attend the meeting of the **Community Services Committee** to be held at 3 New Street, Daventry, NN11 4BT on **Monday 3<sup>rd</sup> October 2022 at 18:30hrs.**

Yours sincerely



Deborah Jewell  
Chief Officer

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**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

## **AGENDA**

**Open Forum** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Please note: members of the public are not permitted to speak during the meeting (from Item CS2206.1).*

**CS2206.1. Apologies.** To receive and consider apologies for absence.

**CS2206.2. Declaration of Interests.** Members to declare any interests they consider relevant to specific items they consider relevant to specific items in this agenda.

- CS2206.3. Minutes.** To approve and sign as correct record the Minutes of the meeting held on 1<sup>st</sup> August 2022. (Appendix 01).
- CS2206.4. Community Projects 22/23.** To receive a report from the Projects Officer on projects for 22/23 and consider options for 2023/24.
- CS2206.5. Town Events.** To receive a report on Town Events for 22/23 and consider options for 23/24.
- CS2206.6. Floral Displays.** To receive a report on floral displays for 2022 and consider options for 2023.
- CS2206.7. Christmas Lights.** To receive a report on Christmas Lights for 2022 and consider options for future provision.
- CS2206.8. Community Transport.** To receive are a report on provision of community transport for 22/23 and consider options for 23/24.
- CS2206.9. Committee Budget.**
- (i) To receive Income and Expenditure reports, for Community Services Committee to 30<sup>th</sup> September 2022
  - (ii) To consider draft budget for 2023/24
- CS2206.10. Communication.** To receive report on Town Council communications to date.
- CS2206.11. Correspondence.** To note any correspondence received and advise action, if any.
- CS2206.12. Date of Next Meeting.** To note date of next Community Services meeting as Monday 5<sup>th</sup> December 2022.