

6<sup>th</sup> October 2021

**To: Members of Finance and Policy Committee**

Dear Councillor

You are summoned to attend the meeting of the **Finance & Policy Committee** to be held at 3 New Street, Daventry, NN11 4BT on **Monday, 11<sup>th</sup> October 2021 at 18:30hrs.**

Yours sincerely



Deborah Jewell  
Chief Officer

**The press and public are cordially invited to be present.**

**Mobile phones must be switched off or turned to silent during the meeting.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

## **A G E N D A**

**Open Forum.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Please note: members of the public are not permitted to speak during the meeting (from Item FP2111.1).*

**FP2111.1 Presentation Citizens Advice Bureau Daventry and District.**

**FP2111.2 Apologies for absence.** To receive and consider apologies for absence.

**FP2111.3 Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this Agenda.

**FP2111.4 Minutes.** To approve and sign as a correct record the Minutes of the Finance and Policy Committee meeting held on Monday 13<sup>th</sup> September 2021.

**FP2111.5 Committee Budget 2022/2023.** To consider

- (i) Recommendation from Community Services Committee to increase community grants budget to include applications for community events.
- (ii) draft budget for 2022/23

**FP2111.6 Funding Agreements.** To consider recommendation of funding agreements for

- (i) Citizens Advice Daventry and District
- (ii) Daventry Area Community Transport

**FP2111.7 Community Grant(s).** To review following application(s) received and make any decision thereon.

None received.

**FP2111.8 Policies.** To review and recommend for approval the following:

- (i) Allocation of Allotment Plots
- (ii) Memorial Management Policy
- (iii) Financial Regulations.

**FP2111.9 Financial Reports**

- (i) To receive council budget/income and expenditure for September 2021.
- (ii) To receive statement of Earmarked Reserves for September 2021.
- (iii) To receive report on CIL receipts and expenditure.
- (iv) To approve statement of balance and confirm reconciliation of same as at 30<sup>th</sup> September 2021.
- (v) To approve schedule of payments for the period 14<sup>th</sup> September 2021 to 11<sup>th</sup> October 2021.
- (vi) To approve list of petty cash payments, inter account transfers and virements for the period 14<sup>th</sup> September 2021 to 11<sup>th</sup> October 2021.

**FP2111.10 Correspondence.** To note correspondence received and advise action, if any.

**FP2111.11 Date of Next Meeting.** To confirm the date of the next meeting as Monday 8<sup>th</sup> November 2021.