

9th September 2020

To: Members of Finance and Policy Committee

Dear Councillor

A virtual meeting of the **Finance & Policy Committee** will be held by **Video Conference on Zoom**; *meeting reference*; <https://us02web.zoom.us/j/84038048003> on **Monday 14th September 2020 at 6.30pm.**

Yours sincerely



Deborah Jewell
Chief Officer

The press and public are cordially invited to be present.

Mobile phones must be switched off or turned to silent during the meeting.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

A G E N D A

Open Forum. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

Please note: members of the public are not permitted to speak during the meeting (from Item FP2011.1).

FP2011.1 Apologies for absence.

FP2011.2 Declaration of Interests. Members to declare any interests they consider relevant to specific items identified in this Agenda.

FP2011.3 Minutes. To approve and sign as a correct record the Minutes of the Finance and Policy Committee meeting held on Monday 10th August 2020.

FP2011.4 Community Grant(s). To review following application(s) received and make any decision thereon.

- (i) Drayton Grange FC
- (ii) Radio Toot

FP2011.5 Policies. To review and recommend for approval the following policies:

- (i) Allotments
- (ii) Keeping hens and/or rabbits on allotments
- (iii) Role & Remit of Mayors Cadet

FP2011.6 Internal Financial Check.

- (i) To receive a report from Cllrs Knappe and Nicholl on the internal financial check for Q1.
- (ii) To consider the appointment of two members to carry out an internal financial check, July 2020 to September 2020.

FP2011.7 Financial Reports

- (i) To receive council budget/income and expenditure for August 2020.
- (ii) To receive statement of Earmarked Reserves for August 2020.
- (iii) To receive report on CIL receipts and expenditure.
- (iv) To approve statement of balance and confirm reconciliation of same as at 31st August 2020.
- (v) To approve schedule of payments for the period 11th August 2020 to 14th September 2020.
- (vi) To approve list of petty cash payments, inter account transfers and virements for the period 11th August 2020 to 14th September 2020.

FP2011.8 Correspondence. To note correspondence received and advise action, if any.

FP2011.9 Date of Next Meeting. To confirm the date of the next meeting as Monday, 12th October 2020.