

4th September 2019

To: Members of Finance and Policy Committee

Dear Councillor

A meeting of the **Finance & Policy Committee** will be held at 3 New Street, Daventry, NN11 4BT on **Monday 9th September 2019 at 6.30pm.**

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Chief Officer

The press and public are cordially invited to be present.

Mobile phones must be switched off or turned to silent during the meeting.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

A G E N D A

Open Forum.

FP1911.1 Apologies for absence.

FP1911.2 Declaration of Interests. Members to declare any interests they consider relevant to specific items identified in this Agenda.

FP1911.3 Minutes. To approve and sign as a correct record the Minutes of the Finance and Policy Committee meetings held on Monday 12th August 2019.

FP1911.4 Grants. To review following applications received and make any decisions thereon:

None to review.

FP1911.5 Annual Return for the Year Ended 31 March 2019 – Notice of Conclusion of Audit.

- (i) To recommend approval and acceptance of the Notice of Conclusion of Audit from the external auditor for the year ended March 2019 and
- (ii) To note that there were no matters raised, by the external auditor, that required action.

FP1911.6 Policies. To review and recommend for approval the following policies:

- (i) Complaints
- (ii) Financial Regulations

FP1911.7 Financial Reports

- (i) To receive council budget/income and expenditure for August 2019.
- (ii) To receive statement of Earmarked Reserves for August 2019.
- (iii) To receive report on CIL receipts and expenditure.
- (iv) To approve statement of balance and confirm reconciliation of same as at 31st August 2019.
- (v) To approve schedule of payments for the period 13th August 2019 to 9th September 2019.
- (vi) To approve list of petty cash payments, inter account transfers and virements for the period 13th August 2019 to 9th September 2019.

FP1911.8 Correspondence. To note correspondence received and advise action, if any.

FP1911.9 Date of Next Meeting. To confirm the date of the next meeting as Monday 14th October 2019.