

15<sup>th</sup> August 2018

To: **Members of Museum Committee**

Dear Cllr

A meeting of the **Museum Committee** will be held on **Monday 20<sup>th</sup> August 2018 at 18:30pm** in 3 New Street, Daventry, NN11 4BT.

Yours sincerely



Deborah Jewell  
Town Clerk

**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Town Council Audio recording notice:** This meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 6 months.

## **AGENDA**

### **Open Forum.**

#### **M54.1 Apologies for Absence.**

**M54.2 Declaration of Interest.** Members to declare any interests they consider relevant to specific items identified in this agenda.

**M54.3 Minutes.** To approve and sign as a correct record the Minutes of the meeting of the Committee held on 18<sup>th</sup> June 2018 (Appendix 1).

#### **M54.4 Committee Budget.**

- i.) To review the income and expenditure up to 31<sup>st</sup> July 2018 (Appendix 2).
- ii.) To consider arrangements to generate draft budget for 2019/20.

#### **Committee Members:**

Cllrs Mike Arnold, Dawn Branigan (Chair), Ron Fox (Vice-Chair), Lynn Jones, Ted Nicholl, and Lynne Taylor

- iii.) To consider spending £300.00 from the events budget line on a performance by Don't go into the Cellar Theatre Company of 'Edward Spear's Stuff and Nonsense' in either Easter holidays or May half-term 2019. (Appendix 3)

**M54.5 World War One Centenary Commemorations.** To receive a report from the DLO on museum and Town Council activities to commemorate the centenary of the end of World War One. (Appendix 4)

- i) **World War One Centenary Exhibition**
- ii) **The Empty Chair Project**
- iii) **Handmade Poppy Project**
- iv) **Screening of *The Battle of the Ancre and the Advance of the Tanks***
- v) **Remembrance Day Parade**
- vi) **Centenary Bell Ringers**

**M54.6 Heritage Open Days 2018.** To receive details on Heritage Open Days events in September 2018. (Appendix 5)

**M54.7 Museum Activities.** To receive a report from the DLO on museum activities (Appendix 6).

**M54.8 Correspondence.**

- i). Thank you email from Weedon Women Together, who visited the museum in June.
- ii). Letter from the Northamptonshire Coroners informing notice of inquest into Treasure case.
- iii). Thank you card from the museum volunteers for the outing to Cottesbrooke Hall and Gardens to celebrate Volunteers' Week 2018.

**M54.9 Date of Next Meeting.** Monday 15<sup>th</sup> October 2018

Any enquiries relating to this Agenda please contact the Town Clerk:

Tel: 01327 301246  
Email: [townclerk@daventrytowncouncil.gov.uk](mailto:townclerk@daventrytowncouncil.gov.uk)

**Committee Members:**

Cllrs Mike Arnold (Vice-Chair), Carl Busby, Ron Fox (Chair), Lynn Jones, Malcolm Ogle, Aiden Ramsey, Lynne Taylor and Julie Wesley