

11th April 2022

To: **Members of Museum Committee**

Dear Councillor

You are summoned to attend the meeting of the **Museum Committee** to be held at 3 New Street, Daventry, NN11 4BT on **Tuesday, 19th April 2022 at 18:30hrs.**

Yours sincerely



Deborah Jewell
Chief Officer

Email: chiefofficer@daventrytowncouncil.gov.uk

Telephone: 01327 301246

The press and public are cordially invited to be present.

Mobile phones must be switched off or turned to silent during the meeting.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

AGENDA

Open Forum. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

Please note: members of the public are not permitted to speak during the meeting (from Item M67.1).

M67.1. Apologies for Absence. To receive and consider apologies for absence.

M67.2. Declaration of Interest. Members to declare any interests they consider relevant to specific items identified in this agenda.

M67.3. Minutes. To approve and sign as a correct record the Minutes of the meeting of the Committee held on 18th October 2021 (Appendix 1).

Committee Members:

Cllrs Dawn Branigan (Chair), Mike Arnold (Vice-Chair), Emily Carter, Lynn Jones, Ted Nicholl, and Lynne Taylor

M67.4. Committee Budget.

- i.) To review the income and expenditure up to 31st March 2022 (Appendix 2).
- ii.) To receive a report on museum donations up to 31st March 2022 (Appendix 3).

M67.5. Northamptonshire Heritage Forum (NHF) Awards – Daventry Museum Shortlisted for People’s Choice Award. To receive a report from the DLO on the NHF awards 2022.

M67.6. British Science Week event – Our Solar System talks. To receive a report from the DLO on the success of the science event held in March 2022.

M67.7. Earth Museum. To receive a report from the DLO on the Earth Museum Project (Appendix 4).

M67.8. Time Capsule Project with Orbit Homes. To receive a report from the Projects Officer on the Time Capsule project (Appendix 5).

M67.9. Acquisitions.

- i.) To confirm acquisition of the Simcock clock purchased on 19th January 2022 with support from the Museums Association Beecroft Bequest grant.
- ii.) To note acquisition of artefacts from local residents

M67.10. Museum Activities. To receive a report from the DLO on museum activities (Appendix 6).

M67.11. Correspondence. To note any correspondence received and advise action, if any.

M67.12. Date of Next Meeting. To confirm the date of the next meeting:

- (i) Monday 23rd May 2022 – on the conclusion of the Annual Town Meeting, to elect the Chair and Vice-Chair of the committee for the council year 2022/23.
- (ii) Monday, 17th October 2022.

Committee Members:

CLLrs Dawn Branigan (Chair), Mike Arnold (Vice-Chair), Emily Carter, Lynn Jones, Ted Nicholl, and Lynne Taylor