

27 July 2016

To Members of Community Services Committee

Dear Councillor

A meeting of the **Community Services Committee** will be held on **Monday 1st August 2016 at 18:30hrs** at 3, New Street, Daventry, NN11 4BT.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 12 months.

AGENDA

Open Forum.

CS1608.1 Apologies for Non Attendance

CS1608.2 Declaration of Interests. Members to declare any interests they consider relevant to specific items identified in this agenda.

CS1608.3 Minutes. To approve and sign as correct record the Minutes of the meeting held on the 4th July 2016.

CS1608.4 Committee Budget.

- (i) To review income and expenditure up to 31st July 2016 and make any comments thereon.

- CS1608.5 Subways.** To note response to report on Daventry Subways, from the Joint Action Group and Northamptonshire Highways.
- CS1608.6 Daventry Market.** To note actions taken, by appointed members, to collate further information in relation to the transfer of the market service from Daventry District Council to Daventry Town Council.
- CS1608.7 Allotments.** To note increase in crime on allotment sites and approve solution to reduce risk and demonstrate positive engagement with community.
- CS1608.8 Community Engagement.** To receive feedback on recent events and report on future events and make decisions thereon.
- CS1608.9 Correspondence.** To receive any correspondence received and make decisions thereon:
- CS1608.10 Date of Next Meeting.** Monday 5th September 2016, 6:30pm