

Balance Sheet – As at 31st August 2017

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
105	VAT Control A/c	5,601	
110	Prepayments	7,654	
200	HSBC Current/Deposit	176,125	
205	Unity Trust	100,890	
215	Public Sector Deposit	75,033	
250	Petty Cash	85	
Total Current Assets		365,388	
<u>Current Liabilities</u>			
500	Creditors	20,893	
510	Accruals	2,613	
Total Current Liabilities		23,506	
Net Current Assets		341,882	
Total Assets less Current Liabilities		341,882	
<u>Represented By :-</u>			
300	Current Year Fund	17,282	
310	General Fund	309,600	
320	Earmarked Reserves	15,000	
Total Equity		341,882	

Note: The bank accounts were reconciled as at 31st August 2017 and agree with the statement of balances detailed above by the Chairman of the Finance & Policy Committee, in the presence of the Clerk.

Submitted to the Finance & Policy Committee at its meeting on 11th September 2017 and

Approved 

Date 11/9/17

Payment Schedule 15/08/2017 - 11/09/2017

REF	SUPPLIER	Ex VAT	VAT	TOTAL	DETAILS
170901	About Presentation	£ 284.04	£ 47.34	£ 331.38	Flexible Barrier Systems for Museum
170902	Anglian Water	£ 52.11	-	£ 52.11	Water - 3 New Street 08/06/2017 to 11/08/2017
170903	Aviva Pension	£ 1,197.81	-	£ 1,197.81	Pension April 2017
170904	Aviva Pension	£ 1,207.11	-	£ 1,207.11	Pension August 2017
170905	British Gas - Elec	£ 343.76	£ 17.18	£ 360.94	Elec for 3 New Street 08/05/2017 to 07/08/2017
170906	BT	£ 38.04	£ 7.60	£ 45.64	BT Line rental August 2017
170907	Cottons	£ 55.00	£ 11.00	£ 66.00	Payroll Processing Fees August 2017
170908	Crimesecure	£ 11,500.00	£ 2,300.00	£ 13,800.00	CCTV Monitoring Oct to Dec 2017
170909	DACT	£ 1,274.40	-	£ 1,274.40	Dial A Ride August 2017
170910	Daventry Brass	£ 100.00	-	£ 100.00	Teddy Mayors Picnic Performance
170911	Daventry District Council	£ 736.00	-	£ 736.00	Rates - 3 New Street - August 2017
170912	Deborah Jewell	£ 70.80	-	£ 70.80	2 Lights for Hallway
170913	Deborah Jewell	£ 22.50	-	£ 22.50	Travel Expenses - Meeting at Milton Keynes
170914	DTC	£ 9,700.00	-	£ 9,700.00	Salaries and NIC/NI liabilities August
170915	DTC	£ 405.60	-	£ 405.60	Salaries and NIC/NI Final Payment ZC
170916	East Midlands Museum	£ 54.00	-	£ 54.00	Membership April 17 to March 18
170917	eAutomotive	£ 11.25	£ 2.25	£ 13.50	Set up of Voicemail for Phone System
170918	Hostcomm	£ 33.78	£ 6.76	£ 40.54	VOIP telephone service September 2017
170919	HSBC	£ 31.30	-	£ 31.30	Bank Charges August 2017
170920	Image it	£ 99.00	£ 19.80	£ 118.80	Banners for Produce Show
170921	Miderepro	£ 67.38	£ 13.47	£ 80.85	Photocopies August 2017
170922	Museums Association	£ 73.14	£ 0.86	£ 74.00	Annual Membership 2017/2017
170923	Nice & Stripy	£ 150.00	-	£ 150.00	Allotment Grass Cutting August 2017
170924	Northants CALC	£ 36.00	-	£ 36.00	Planning Nuts & Bolts C Busby
170925	PEL	£ 16.95	£ 3.39	£ 20.34	Collections Care equipment
170926	Personnel Solutions	£ 100.00	£ 20.00	£ 120.00	HR Consultancy fee August 2017
170927	Positive Lighting	£ 2,450.00	£ 490.00	£ 2,940.00	Bolt Testing, RCD & Timer & New Cat Wires
170928	Rod Viveash	£ 8.55	-	£ 8.55	Travel Expenses - Return of loaned Artefact
170929	Sarah Fox	£ 20.00	-	£ 20.00	Eye Test
170930	Sophie Wallace	£ 37.08	-	£ 37.08	Travel to collect artefacts on 21/08/17
170931	Southern Electric	£ 111.34	£ 22.26	£ 133.60	CCTV Electricity August 2017
170932	SSE SWALEC	£ 231.15	£ 12.05	£ 243.20	New Street Gas 01/06/17 to 25/08/2017
170933	The Festive Lighting Company	£ 10,096.52	£ 2,019.30	£ 12,115.82	Hire Charge Christmas Lights
170934	VoiceHost	£ 23.19	£ 4.64	£ 27.83	VOIP Calls and Charges August 2017
170935	Whetherdays	£ 1,825.00	£ 365.00	£ 2,190.00	Watering/Maint of Hanging Baskets July'17
170936	Whetherdays	£ 1,825.00	£ 365.00	£ 2,190.00	Watering/Maint of Hanging Baskets August'17
170937	Lorna White	£ 67.54	-	£ 67.54	Produce Show Expenses
		£ 44,355.34	£ 5,727.90	£ 50,083.24	

ADDITIONAL ITEMS FOR CONSIDERATION

170938	Zen Internet	£ 50.77	£ 10.15	£ 60.92	Internet September 2017
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£ 50.77 £ 10.15 £ 60.92

Approved.....

Date..... 11/9/17



**Petty Cash / Inter Account Transfers / Virements
15/08/2017 to 11/09/2017**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount</u>	<u>Transaction Detail</u>
14/08/2017	Orchard Print	547	4.58	Stationery - Museum Exhibition
22/08/2017	S Keeling	548	22.00	Office Cleaning 22/08/2017
22/08/2017	Tesco	549	1.00	Milk
12/08/2017	Tesco	550	14.35	Rubber Gloves&Refuse Sacks - TMP
22/08/2017	Orchard Print	551	9.16	Stationery - Museum Exhibition
23/08/2017	Ben Deegan	552	39.60	Travel Expenses
23/08/2017	Post Office	553	2.00	Postage
25/08/2017	Savers	554	4.89	Refreshments
12/08/2017	Homebase	555	3.78	Twine for Signage - TMP
25/08/2017	Tesco	556	1.50	Stationery
30/08/2017	Post Office	557	6.72	12 x 2nd Class Stamps
31/08/2017	Tesco	558	2.45	Stationery
29/08/2017	Tesco	559	2.00	Milk
04/09/2017	P Kent	560	20.00	Removal of Bees from Allotment
04/09/2017	S Keeling	561	22.00	Office Cleaning 04/09/2017
05/09/2017	Tesco	562	4.49	Refreshments
05/09/2017	Tesco	562	3.90	6 x 1st Class Stamps
11/09/2017	Tesco	563	1.00	Milk
11/09/2017	S Keeling	564	22.00	Office Cleaning 11/09/2017

Total Payments 187.42

Inter Account transfer

From	HSBC current	£187.42	Top up P Cash account
To	Petty Cash	£187.42	

Virements

From	Arts Festival	1344.00
To	Civic Service	1344.00

Approved: 

Date: 