

## DAVENTRY TOWN COUNCIL

### Minutes of the Meeting of the Finance & Policy Committee held at 3, New Street, Daventry on Monday, 12<sup>th</sup> November 2018 at 18:30hrs

**PRESENT:** Cllr Alan Knape – Chair

**Councillors**

Mike Arnold  
Ted Nicholl  
Lynne Taylor  
Lynn Jones  
Mark Wesley  
Katie Thurston

**IN ATTENDANCE:** Deborah Jewell – Town Clerk  
Sarah Fox – Assistant to Town Clerk

0 Members of the Public  
0 Members of the Press

#### OPEN FORUM

None.

#### FP1813.1 APOLOGIES FOR ABSENCE

None.

#### FP1813.2 DECLARATION OF INTERESTS

No pecuniary or non-pecuniary interest declared.

#### FP1813.3 MINUTES

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| <b>RESOLVED:</b> | That the Minutes of the Finance & Policy Committee meetings held on Monday 8 <sup>th</sup> October 2018, having been circulated, be approved and signed as a correct record. |
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#### FP1813.4 PROPOSED UNITARY STRUCTURE FOR NORTHAMPSTONSHIRE

Further to resolution of Council (TC1809.7) for the Finance and Policy committee to carry out an opportunities and risk analysis for services and assets that may be transferred to the Town Council, in the event of a unitary authority, the Clerk informed members that she had been invited to a meeting with Ian Vincent, Chief Executive Daventry District Council, to discuss the Town's ambitions on 14<sup>th</sup> November 2018.

Members considered the Clerk's report on the Transfer of Assets and Devolution of Services to Daventry Town Council (Appendix 2) and agreed that the Clerk seek to work with Daventry District Council to achieve their aims:

- Ownership, management and maintenance of parks and public open spaces.
- Ownership, management and development of Town market.
- Ownership, management and maintenance of market and public toilets.
- Ownership, management, maintenance and development of Country Park.
- Ownership, management, maintenance and development of Borough Hill.

- Management of Health and Wellbeing Forum to ensure it's activities would continue post Unitary.
- Ownership, management and maintenance of Town car parks
- Ownership, management and maintenance of 'Town' commercial property (as source of income to enable Town Council to sustain increase in management and maintenance of assets and services.
- Ownership of 'Love Daventry' brand and continuation of 'Love Daventry' social media site.

The Clerk advised the need for the Town Council to have a policy to facilitate the transfer of assets and the devolution of services and it was,

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| <b>RESOLVED:</b> | That a Policy be created to facilitate transfer and acquisition of assets to Daventry Town Council. |
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#### FP1813.5 GRANTS

Members reviewed the grant application, received from 97 (Daventry) Squadron RAF Air Cadets and concurred that they were supportive of the application and, it was

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| <b>RESOLVED:</b> | That the sum of £906.40 be awarded 497 (Daventry) Squadron RAF Air Cadets to provide funding for the purchase of new first aid training equipment. |
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#### FP1813.6 POLICIES

Members reviewed policies as identified for review in the schedule.

- (i) Data Protection

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| <b>RECOMMENDED</b> | That the Data Protection Policy, be approved. |
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#### FP1813.7 COUNCIL BUDGET AND PRECEPT 2019/20

- (i) Further to Town Council's support of a 3-year funding agreement for Citizens Advice Bureau Daventry & District (TC1810.4), members reviewed the council budget and agreed for this to be included in the Council's budget for 2019/20 and in the Council's forward plan.
- (ii) Members analysed the draft budget and precept for 2019/20, collated from draft budgets submitted from each committee and referred to historic information in relation to the effect of the changes in the precept on a band 'D' tax band (as current tax base detail was not available), and it was

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| <b>RECOMMENDED</b> | To approve budget and precept proposals for 2019/2020 (Appendix ??). |
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#### FP1813.8 EARMARKED RESERVES 2019/20

Members considered the earmarked reserves for 2019/20 and it was resolved

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| <b>RECOMMENDED</b> | To approve the earmarked reserves proposals for 2019/2020 (Appendix ??). |
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**FP1813.9 FINANCIAL REPORTS**

Members referred to the financial reports and the Chair confirmed he had seen the bank statements and reconciled the balances.

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| <b>RESOLVED:</b> | <ul style="list-style-type: none"><li>(i) That the Council budget/income and expenditure report for October 2018 be received.</li><li>(ii) To approve expenditure of up to £790.00 for use at the Clerks discretion to extend monitoring hours to support police focus on the Town Centre during the festive period.</li><li>(iii) That the statement of Earmarked Reserves for October 2018 be received.</li><li>(iv) That the CIL receipts and expenditure report be received.</li><li>(v) That the statement of balances and reconciliation as at 31<sup>st</sup> October 2018 be approved and signed.</li><li>(vi) That the schedule of payments for the period 9<sup>th</sup> October 2018 to 12<sup>th</sup> November 2018 be approved and signed.</li><li>(vii) That the schedule of petty cash payments and inter account transfer for the period 9<sup>th</sup> October 2018 to 12<sup>th</sup> November 2018 be approved and signed.</li></ul> |
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**FP1813.10 CORRESPONDENCE**

The Clerk advised of correspondence received from NCALC advising of an increase in subscription fees for 2019/20, which was to be included in proposed budget for submission to Council in November 2018.

The Clerk advised that she had received correspondence in relation to the Stage Coach D4 Daventry to Long Bucky Rails Station bus service being withdrawn, members requested that this item be included on the agenda for consideration at the next Community Services Committee meeting.

**DATE OF NEXT MEETING**

The next meeting of the Finance & Policy Committee will be held on Monday 10<sup>th</sup> December 2018.

The meeting closed at 20:29 hrs

SIGNED .....  


DATED 10/12/2018 .....