

**DAVENTRY TOWN COUNCIL**

**Minutes of the Meeting of the Finance & Policy Committee held at 3, New Street,  
Daventry on Monday, 8<sup>th</sup> April 2019 at 18:30hrs**

**PRESENT:** Cllr Alan Knappe – Chair

**Councillors**

Lynn Jones  
Ted Nicholl  
Lynne Taylor  
Mike Arnold

**IN ATTENDANCE:** Deborah Jewell – Chief Officer  
Sarah Fox – Finance Officer

0 Members of the Public  
0 Members of the Press

**OPEN FORUM**

None.

**FP1904.1 APOLOGIES FOR ABSENCE**

Apologies received from Cllr Mark Wesley and Katie Thurston.

**FP1904.2 DECLARATION OF INTERESTS**

No pecuniary or non-pecuniary interest declared.

**FP1904.3 MINUTES**

<b>RESOLVED:</b>	That the Minutes of the Finance & Policy Committee meetings held on Monday 11 <sup>th</sup> March 2019, having been circulated, be approved and signed as a correct record.
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**FP1904.4 GRANTS**

Members reviewed the grant application, received from Daventry Cycling Club Junior Academy and concurred that they were supportive of the application and the need to support local community groups that benefit the community, and it was

<b>RESOLVED:</b>	That the sum of £1000.00 be awarded to Daventry Cycling Club Junior Academy to provide funding towards the purchase of new safety equipment and training aids.
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**FP1904.5 POLICIES**

The Chief Officer advised that she had made some minor adjustments to the Freedom of Information Policy to include the Data Protection Act 2018.

Members reviewed the Freedom of Information Policy and

<b>RECOMMENDED</b>	(i) Freedom of Information, be approved, as amended.
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**FP1904.6 PROPOSED UNITARY STRUCTURE – TRANSFER OF ASSETS AND DEVOLUTION OF SERVICES FROM DAVENTRY DISTRICT COUNCIL TO DAVENTRY TOWN COUNCIL.**

**FP1904.7**

The Chief Officer advised that the meeting held on Thursday 4<sup>th</sup> April, attended by appointed representatives from Daventry Town Council and appointed representatives from Daventry District Council to consider proposals for the transfer of assets/services to the Town Council had been productive and positive, the CO advised more information was required and a risks and opportunities report had been commissioned by the CO, using funds budgeted for Local Government Reform. Members gave their full support for the actions that the CO was taking on this matter.

**FP1904.8 INTERNAL FINANCIAL CHECK**

Members noted the results of the quarter 3 internal financial check.

<b>RESOLVED:</b>	No actions required.
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**FP1904.9 FINANCIAL REPORTS**

The Finance Officer advised that the year-end figures were still to be finalized.

Members referred to the financial reports and the Chair confirmed he had seen the bank statements and reconciled the balances.

<b>RESOLVED:</b>	(i) That the Council budget/income and expenditure report for March 2019 be received. (ii) That the statement of Earmarked Reserves for March 2019 be received. (iii) That the CIL receipts and expenditure report be received. (iv) That the statement of balances and reconciliation as at 31 <sup>st</sup> March 2019 be approved and signed. (v) That the schedule of payments for the period 12 <sup>th</sup> March 2019 to 8 <sup>th</sup> April 2019 be approved and signed. (vi) That the schedule of petty cash payments and inter account transfer for the period 12 <sup>th</sup> March 2019 to 8 <sup>th</sup> April 2019 be approved and signed.
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**FP1904.10 CORRESPONDENCE**

The Chief Officer advised that she had received a letter of resignation from the Communications Officer. The Chair read the letter to members who concurred that it should be distributed to all members of the Council.

Cllr Lynne Taylor together with all members present commended the Communications Officer Amy Simpson for her work in both communications and event management and extended their best wishes to the Communication Officer on her new job and promotion.

**DATE OF NEXT MEETING**

The next meeting of the Finance & Policy Committee will be held on Monday 13<sup>th</sup> May 2019.

The meeting closed at 18:54 hrs

SIGNED .....  


DATED ..... 13/05/2019 .....