

**Petty Cash / Inter Account Transfers / Virements
12/03/2019 to 08/04/2019**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount</u>	<u>Transaction Detail</u>
09/03/2019	Post Office	961	2.00	Incoming Post - Underpaid Postage
12/03/2019	Screwfix	962	11.99	DJ Office - Wall Filler
14/03/2019	TBS	963	19.56	DJ Office - Paint
14/03/2019	Waitrose	964	1.10	Daventry Express
14/03/2019	Aperture	965	20.00	Window Cleaning 14.03.19
14/03/2019	Tesco	966	9.78	Refreshments
15/03/2019	Cleaner	967	22.00	Office Cleaning 15.03.19
15/03/2019	Temp Staff	967	33.00	Assistance for Museum School Visit
15/03/2019	Argos	968	19.99	Kettle
21/03/2019	Tesco	969	4.78	Milk/Stationery/Daventry Express
22/03/2019	Cleaner	970	22.00	Office Cleaning 22.03.19
28/03/2019	Post Office	971	3.00	Incoming Post - Underpaid Postage
29/03/2019	Cleaner	972	22.00	Office Cleaning 29.03.19
29/03/2019	Drayton Residents Assoc	973	-18.00	Donation received
26/03/2019	Aldi	974	1.09	Milk
28/03/2019	Waitrose	975	1.10	Daventry Express
29/03/2019	Post Office	976	4.88	8 x 2nd Class Stamps
28/03/2019	Tesco	977	2.70	Washing Liquid / Hand Wash
29/03/2019	Temp Staff	978	22.00	Reception Cover 29.03.19
01/04/2019	Screwfix	979	68.47	Piping for Danholme Allotment
02/04/2019	Tesco	980	3.02	Milk & Refreshments
03/04/2019	Card Factory	981	1.00	Stationery
04/04/2019	Waitrose	982	1.10	Daventry Express
04/04/2019	Tesco	983	1.09	Milk

Total Payments 279.65

Inter Account transfer

From	HSBC current	£279.65	Top up P Cash account
To	Petty Cash	£279.65	

Virements

From
To



Approved:

08/04/2019

Date:

REF	SUPPLIER	EX VAT	VAT	TOTAL	DETAILS
190401	Amy Simpson	£ 14.54	£ -	£ 14.54	Cable Ties - Classic Car Show Posters
190402	Amy Simpson	£ 18.00	£ -	£ 18.00	Travel Expenses - Northamptonshire ACRE
190403	Anglian Water	£ 37.59	£ -	£ 37.59	Water Drayton Alotments 04.01.09 to 03.04.19
190404	Anglian Water	£ 30.82	£ -	£ 30.82	Water Cherry Orchard Allotment 04.01.19-03.04.19
190405	Anglian Water	£ 60.79	£ -	£ 60.79	Water Welton Road Allotment 10.01.19 to 09.04.19
190406	Aviva Pension	£ 1,289.69	£ -	£ 1,289.69	Pension 2018/19 March 2019
190407	Blizzard Telecom	£ 30.66	£ 6.13	£ 36.79	Mobile Phone Contract Office & Ranger March 2019
190408	Bluefish	£ 491.50	£ 98.30	£ 589.80	Office Furniture - Clerks New Office
190409	Bluefish	£ 33.88	£ 6.77	£ 40.65	Stationery
190410	BT	£ 37.89	£ 7.57	£ 45.46	BT Line rental March 2019
190411	CF Corporate	£ 194.43	£ 38.89	£ 233.32	Photocopier Lease April'19 to June'19
190412	Cottons	£ 55.00	£ 11.00	£ 66.00	Payroll Processing Fees March 2019
190413	Crimesecure Ltd	£ 6,412.00	£ 1,282.40	£ 7,694.40	NVR to be located at Police
190414	Crimesecure Ltd	£ 1,500.00	£ 300.00	£ 1,800.00	Extra Equipment for Server at Police Station
190415	Crimesecure Ltd	£ 2,000.00	£ 400.00	£ 2,400.00	New camera - skatepark
190416	Crimesecure Ltd	£ 100.00	£ 20.00	£ 120.00	2 x Radio Hire March'19 to May'19
190417	D&F Party	£ 93.50	£ 18.70	£ 112.20	St George's Day Handheld Flags
190418	DACT	£ 1,323.00	£ -	£ 1,323.00	Dial A Ride March 2019
190419	Daventry District Council	£ 10,433.75	£ -	£ 10,433.75	Premises Rates 2019/20
190420	Deborah Jewell	£ 28.33	£ 5.64	£ 33.97	Lights for Clerks new office
190421	Don't Go into the Cellar	£ 150.00	£ -	£ 150.00	Edward Lear Performance 11th April 2018
190422	DTC	£ 10,000.00	£ -	£ 10,000.00	Salaries and NIC/NI liabilities March 2019
190423	eAutomotive	£ 2,334.40	£ 466.88	£ 2,801.28	IT Hardware and upgrades
190424	First Light Photography	£ 210.00	£ 42.00	£ 252.00	Councillor and Officer Photos
190425	Hire Santa Ltd	£ 212.50	£ 42.50	£ 255.00	50% Deposit for Santa Hire 6th December 2019
190426	HSBC	£ 36.17	£ -	£ 36.17	March 19 Bank Charges
190427	Image IT	£ 47.00	£ 9.40	£ 56.40	Business Cards - Sophie Wallace
190428	Image IT	£ 96.25	£ 19.25	£ 115.50	DTC branded table cloth for events
190429	JB Events	£ 300.00	£ 60.00	£ 360.00	Hire of toilets for Classic Car show
190430	Juice Sound & Light	£ 235.25	£ 47.05	£ 282.30	CCTV camera for Museum
190431	Miderepro	£ 82.70	£ 16.54	£ 99.24	Photocopies March 2019
190432	NORSE	£ 325.00	£ 65.00	£ 390.00	Supply of bins for Classic Car Show
190433	NORSE	£ 19.60	£ 3.92	£ 23.52	Trade Waste Collection March 2019
190434	Personnel Solutions	£ 100.00	£ 20.00	£ 120.00	HR Consultancy Fees March 2019
190435	S Fox	£ 40.00	£ 8.00	£ 48.00	Replacement Slats for Office Windows
190436	SLB Distribution	£ 900.00	£ 180.00	£ 1,080.00	Distribution of Museum Leaflets
190437	Southern Electric	£ 111.55	£ 22.31	£ 133.86	CCTV Electricity March 2019
190438	Stationery On Screen	£ 63.60	£ 12.72	£ 76.32	Stationery
190439	Stepnell Holdings Ltd	£ 6,250.00	£ 1,250.00	£ 7,500.00	Rent April'19 to June'19
190440	Stepnell Holdings Ltd	£ 1,662.21	£ 332.44	£ 1,994.65	Insurance April'19 to March'20
190441	The National Allotment Society	£ 55.00	£ 11.00	£ 66.00	Membership Renewal 19/20
190442	The Pension House	£ 350.00	£ -	£ 350.00	Annual Fee for administration of Pension
190443	UK Pos	£ 106.32	£ 21.26	£ 127.58	Acrylic Display Blocks
190444	UK Pos	£ 47.65	£ 9.53	£ 57.18	Window Display Poster Holders
190445	Viking	£ 321.98	£ 40.00	£ 361.98	Postage Stamps & Office Chairs
	Total Invoices	£ 48,242.55	£ 4,875.20	£ 53,117.75	

ADDITIONAL ITEMS FOR CONSIDERATION

109446	Viking	£ 34.98	£ 7.00	£ 41.98	Binding Combs and Toilet Tissue
190447	VoiceHosy	£ 9.68	£ 1.94	£ 11.62	VOIP Calls and Service Charge March'19
		£ 44.66	£ 8.94	£ 53.60	

Approved.....

Date..... 08/04/2019



Balance Sheet – As at 31st March 2019

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	12,442
110	Prepayments	27,442
200	HSBC Current/Deposit A/c	111,304
205	Unity Trust Current/Deposit	100,764
215	Public Sector Deposit Fund	75,633
250	Petty Cash	7
Total Current Assets		327,591
<u>Current Liabilities</u>		
500	Creditors	4,738
510	Accruals	3,450
560	Receipts In Advance	960
Total Current Liabilities		9,148
Net Current Assets		318,443
Total Assets less Current Liabilities		318,443
<u>Represented by :-</u>		
300	Current Year Fund	(15,372)
310	General Fund	297,040
320	Earmarked Reserves	36,775
Total Equity		318,443

Note: The bank accounts were reconciled as at 31st March 2019 and agree with the statement of balances detailed above by the Chairman of the Finance & Policy Committee, in the presence of the Clerk.

Submitted to the Finance & Policy Committee at its meeting on 8th April 2019 and

Approved

Date 08/04/2019