

DAVENTRY TOWN COUNCIL

Minutes of the Virtual Meeting of the Finance & Policy Committee held by Video Conference on Monday, 8th June 2020 at 18:30hrs

PRESENT: Cllr Alan Knape – Chair

Councillors

Lynne Taylor
Ted Nicholl
Mark Wesley
Katie Thurston
Mike Arnold

IN ATTENDANCE: Deborah Jewell – Chief Officer (CO)
Sarah Fox – Responsible Finance Officer (RFO)

0 Members of the Public
0 Members of the Press

OPEN FORUM

None.

FP2008.1 APOLOGIES FOR ABSENCE

No apologies received.

FP2008.2 DECLARATION OF INTERESTS

No pecuniary or non-pecuniary interest declared.

FP2008.3 MINUTES

RESOLVED:	That the Minutes of the Finance & Policy Committee meetings held on Monday 11 th May 2020, having been circulated, be approved, and signed as a correct record.
------------------	--

FP2008.4 TRANSFER OF ASSETS AND DEVOLUTION OF SERVICES FROM DAVENTRY DISTRICT COUNCIL TO DAVENTRY TOWN COUNCIL.

The Chief Officer confirmed that the transfer of assets and devolution of services from Daventry District Council was almost complete, with the pre-emption agreement being the last document to be reviewed, signed and returned on 9th June 2020 and an anticipated the transfer to be completed by the end of the week (12 June 2020). The Chief Officer advised prior to the completion of the transfer a meeting had been held with the Director of Operations for Daventry Norse to arrange weekly and monthly meetings to review works, identify priorities to create a forward plan.

FP2008.5 RE-OPENING OF HIGH STREET'S SAFETY FUND.

The Chief Officer notified members of the European Regional Development Fund (ERDP) to put in place additional measures to establish a safe trading environment for businesses and customers with the reopening of the high streets. She advised that the funding was available to 2nd tier local authorities but had strict criteria with funding based on population. The Chief Officer advised that she had been liaising with the Daventry District Council's Economic

Strategic Officer to determine how the funding could be utilised for the Town, with initial discussions identifying a key priority to appoint a Town Manager to manage and market the Town to the wider community. Other ideas included sponsorship of the Retail Radio Scheme and the production of a new Town map showing walking/cycle routes to Town.

Members concurred that should the funding be made available for the Town Council to put in place additional measures that a Town Manager would be pivotal to its success.

The Chair referred to the Chief Officer's report and highlighted that this had been an aspiration of the Council for many years and would bring benefits to both retailers and residents of the Town and should be supported, and

RECOMMENDED	<ul style="list-style-type: none"> (i) That a working group be appointed to scrutinise the scheme should funding be made available. (ii) That Cllr Taylor, Arnold, Wesley and Knape be appointed to the working group. (iii) That on allocation of funding from the European Regional Development Fund (ERDP) being made available approval be given for the recruitment of a Town Manager, salary circa £30k.
--------------------	---

FP2008.6 COMMUNITY GRANT(S)

None received.

FP2008.7 POLICIES

Members reviewed policies, as identified for review in the schedule and

RECOMMENDED	<ul style="list-style-type: none"> (i) Training Policy be approved. (ii) Expenses Policy be approved. (iii) Communications and Community Participation be approved. (iv) Communications Protocol be approved. (v) Social Media Policy, be approved.
--------------------	--

FP2008.8 INTERNAL FINANCIAL CHECK

Members noted the results of the quarter 4 internal financial check and that no actions were required.

FP2008.9 FINANCIAL REPORTS

Members referred to the financial reports and the Chair confirmed he had seen the bank statements and reconciled the balances.

RESOLVED:	<ul style="list-style-type: none"> (i) That the Council budget/income and expenditure report for May 2020 be received. (ii) That the statement of Earmarked Reserves for May 2020 be received. (iii) That the CIL receipts and expenditure report be received. (iv) That the statement of balances and reconciliation as at 31st May 2020 be approved and signed. (v) That the schedule of payments for the period 12th May 2020 to 8th June 2020 be approved and signed. (vi) That the schedule of petty cash payments and inter account transfer for the period 12th May 2020 to 8th June 2020 be approved and signed.
------------------	---

FP2008.10 CORRESPONDENCE

None.

FP2008.11 DATE OF NEXT MEETING

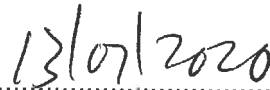
The next virtual meeting of the Finance & Policy Committee will be held on Monday, 13th July 2020.

The meeting closed at 18:57 hrs

SIGNED

A handwritten signature in black ink, appearing to be 'H. J. P.', written over a dotted line.

DATED 13/07/2020

The date '13/07/2020' handwritten in black ink over a dotted line.