

7th May 2025

To: Members of Finance, Policy & Assets Committee

Dear Councillor

You are summoned to attend the meeting of the **Finance, Policy & Assets Committee** to be held at 3 New Street, Daventry, NN11 4BT on **Monday, 12th May 2025 on the conclusion of the Annual Town Meeting.**

Yours sincerely



Sarah Fox
Chief Officer

Email: chiefofficer@daventrytowncouncil.gov.uk

Telephone: 01327 301246

The press and public are cordially invited to be present.

Mobile phones must be switched off or turned to silent during the meeting.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

A G E N D A

FP2505.1. Appointment of the Chairman for the Council Year 2025/26.

FP2505.2. Appointment of the Vice-Chairman for the Council Year 2025/26.

FP2505.3. Finance Policy & Assets Committee Working Groups. To confirm role and remit of the following working groups and appoint members if applicable.

(i) Play Area Working Group

FP2505.4. Date of Next Meeting. To confirm the date of the next meeting as Monday 9th June 2025