

8<sup>th</sup> September 2023

To: **Members of Planning and Development Committee**

Dear Councillor

You are summoned to attend the meeting of the **Planning and Development Committee** to be held at 3, New Street, Daventry, NN11 4BT on **Wednesday 13<sup>th</sup> September 2023 at 18:30hrs.**

Yours sincerely



Deborah Jewell  
Chief Officer

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**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Chief Officer in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

## **AGENDA**

**Open Forum.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Please note: members of the public are not permitted to speak during the meeting (from Item P2312.1).*

- P2312.1 Apologies for Absence.** To receive and consider apologies for absence.
- P2312.2 Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this Agenda.
- P2312.3 Minutes.** To approve and sign as a correct record the Minutes of the meetings of the Committee held on Wednesday 23<sup>rd</sup> August 2023.
- P2312.4 Correspondence.** To note correspondence received and advise action, if any.
- P2312.5 West Northamptonshire Council Planning Committee – North.** To consider appointment of Town Council representative to attend the West Northamptonshire North Planning Committee, to be held at The Guildhall, Northampton on Wednesday 4<sup>th</sup> October 2023 at 18:00 hrs.

**P2312.6 Planning Applications, Planning Decisions and Planning Appeals.** To consider the following:

- (i) planning applications
- (ii) comment on planning applications received following publication of this Agenda
- (iii) receive details of planning applications granted and refused since the last meeting.

<b>Application Number</b>	<b>Location</b>	<b>Description</b>
2023/6577/FULL	Shrela 26 Osprey Drive Daventry NN11 0XP	Single storey front extension, replace rear bay window with bi fold doors & internal alterations.

**P2312.7 Date of Next Meeting.** To confirm the date of the next meeting as Wednesday, 4<sup>th</sup> October 2023.