

Balance Sheet – As at 31<sup>st</sup> March 2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<i>Current Assets</i>			
105	VAT Control A/c	6,910	
110	Prepayments	31,371	
160	Accrued income	7,589	
200	HSBC Current/Deposit A/c	200,124	
205	Unity Trust Current/Deposit	100,692	
215	Public Sector Deposit Fund	76,192	
250	Petty Cash	92	
<b>Total Current Assets</b>			<b>422,969</b>
<i>Current Liabilities</i>			
500	Creditors	16,637	
510	Accruals	22,648	
560	Receipts In Advance	1,860	
<b>Total Current Liabilities</b>			<b>41,145</b>
<b>Net Current Assets</b>			<b>381,824</b>
<b>Total Assets less Current Liabilities</b>			<b>381,824</b>
<i>Represented by :-</i>			
300	Current Year Fund	51,532	
310	General Fund	214,193	
320	Earmarked Reserves	116,099	
<b>Total Equity</b>			<b>381,824</b>

**Note:** The bank accounts were reconciled as at 31<sup>st</sup> March 2020 and agree with the statement of balances detailed above by the Chairman of the Finance & Policy Committee, in the presence of the Chief Officer.

Submitted to the Finance & Policy Committee at its meeting on 14<sup>th</sup> April 2020 and

Approved  .....

Date 14/04/2020 .....

Payment Schedule 10/03/2020 - 14/04/2020

REF	SUPPLIER	Ex VAT	TOTAL	DETAILS
200101	Amberol Limited	£ 305.60	£ 366.72	Matting and Wicks for Floral Displays
200102	Anglian Water	-£ 139.57	-£ 139.57	Water - Cherry Orch 03/01/2020 to 02/04/2020
200103	Anglian Water	-£ 135.33	-£ 135.33	Water - Top Allotments 03/01/2020 to 02/04/2020
200104	Anglian Water	£ 14.75	£ 14.75	Water - Welton Rd 09/01/2020 to 08/04/2020
200105	Aviva	£ 1,619.48	£ 1,619.48	Pension Charges March 2020
200106	Aviva	£ 2,321.84	£ 2,321.84	Pension Charges April 2020
200107	Blizzard Telecom	£ 30.00	£ 36.00	Mobile Phone Contract Office & Ranger March'20
200108	Bluefish	£ 18.90	£ 22.68	Hand towels
200109	British Telecom	£ 37.89	£ 45.46	Line Rental Charges March 2020
200110	Development Liaison Officer	£ 85.83	£ 85.83	Travel Expenses - Workshop/Conference MDEM
200111	Cottons	£ 55.00	£ 66.00	Payroll Processing Fees March 2020
200112	DACT	£ 588.00	£ 588.00	Dial A Ride March 2020
200113	Daventry District Council	£ 289.42	£ 289.42	Rates - Market Trader Toilets 2020/21
200114	Daventry District Council	£ 905.57	£ 905.57	Rates - Welton Road Cemetery 2020/21
200115	Daventry District Council	£ 10,603.75	£ 10,603.75	Rates - 3 New Street 2020/21
200116	Daventry Norse	£ 551.40	£ 661.68	Replacement Fence Staverton Road Allotment
200117	Daventry Norse	£ 200.00	£ 240.00	Allotment Sites - Grass Cutting March 2020
200118	Daventry Norse	£ 21.23	£ 25.48	Trade Waste Collection March 2020
200119	Don't go into the cellar	£ 150.00	£ 150.00	Victorian fairy tails 50% deposit
200120	DTC	£ 17,970.63	£ 17,970.63	Salaries and NIC/NI liabilities April'20
200121	eAutomotive	£ 13.28	£ 2.66	Micro worry free business services March'20
200122	eAutomotive	£ 157.50	£ 31.50	IT Support March 2020
200123	eAutomotive	£ 224.95	£ 44.99	Laptop
200124	Flagpole Express	£ 485.00	£ 485.00	Flagpole Safety Check and re rig
200125	HSBC	£ 36.99	£ 36.99	Bank Charges March 2020
200126	James Wilson Associates	£ 200.00	£ 240.00	Drayton Lodge Planning Submission
200127	Just Eat Natural	£ 47.62	£ 47.62	BSW - Mileage and Cooking Ingredients
200128	Mains Electrical	£ 561.36	£ 673.63	Electrical Testing - 3 New Street and CCTV Feeder Pillars
200129	Midrepro	£ 117.51	£ 23.50	Photocopies March 2021
200130	NAMBA	£ 358.00	£ 358.00	Subscriptions 2020/21
200131	NCALC	£ 4,633.18	£ 4,633.18	NCALC Subscriptions 2020/21
200132	Npower	£ 29.31	£ 1.47	Summer Haze Elec 16.01.20-28.01.20
200133	Museum Curator	£ 12.98	£ 12.98	Sun Visor - BSW Event
200134	Personnel Advice & Solutions	£ 100.00	£ 120.00	HR Consultancy March 2020
200135	Print Projects	£ 1,990.00	£ 1,990.00	12000 x Spring Newsletter 2020
200136	Stepnell Holdings	£ 1,693.14	£ 2,031.77	Premises Insurance 2020/2021
200137	Stepnell Holdings	£ 6,250.00	£ 7,500.00	Rent 01/04/2020 to 30/06/2020
200138	The National Allotments Society	£ 55.00	£ 66.00	Membership 2020/21
200139	The Pension House	£ 350.00	£ 350.00	Annual Fee for Workplace Pension
200140	Viking	£ 32.53	£ 39.03	Cleaning Products
200141	Viking	£ 325.69	£ 390.83	2 x printers - Laminating pouches and Cartridges
200142	VoiceHost	£ 24.09	£ 28.91	VOIP Calls and Charges March 2020
200143	Weatherdays	£ 42.00	£ 50.40	Hand Sanitiser x 6 bottles
200144	Zen	£ 50.77	£ 60.92	Broadband provision March 2020
200145	Zoom Video Communications	£ 143.88	£ 143.88	Zoom Subscription 2020/21
<b>Total Invoices</b>		<b>£ 53,429.17</b>	<b>£ 2,215.03</b>	<b>£ 55,644.20</b>

Additional items for consideration

Total Invoices

Approved: 

Date: 14/04/2020

£ - £ - £ -

**Petty Cash / Inter Account Transfers / Virements  
10/03/2020 to 14/04/2020**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Ref</u>	<u>Amount</u>	<u>Transaction Detail</u>
09/03/2020	Savers	1189	1.99	Cleaning Products
07/03/2020	Tesco	1190	14.59	Refreshments- BSW Event
07/03/2020	Tesco	1191	4.80	Refreshments - BSW Event
07/03/2020	Tesco	1191	1.00	Cleaning Products
12/03/2020	Waitrose	1192	1.15	Daventry Express
13/03/2020	Cleaner	1194	22.00	Office Cleaning 13/03/2020
16/03/2020	Tesco	1195	2.30	Bin Liners
17/03/2020	Tesco	1196	1.10	Milk
18/03/2020	Waitrose	1197	9.70	Coffee & Sweetners
20/03/2020	Tesco	1198	1.20	Daventry Express
20/03/2020	Cleaner	1199	22.00	Office Cleaning 20/03/2020
27/03/2020	Cleaner	1200	22.00	Office Cleaning

**Total Payments      103.83**

**Inter Account transfer**

<b>From</b>	HSBC current	£130.19	Top up P Cash account
<b>To</b>	Petty Cash	£130.19	

**Virements**

**From**  
**To**

**Approved:**  .....

**Date:** 14/04/2020