

REPORT TO: Town Council – 27th February 2023
REPORT ON: Recommendations from Committees
REPORT BY: Responsible Finance Officer
REPORT DATE: 27th February 2023

Community Services – 6th February 2023

CS2301.6. TEEN CLINIC DAVENTY

Members referred to the report from the Projects Officer about Teen Clinic's progress, current status and recent grant application. Governance was discussed and all agreed the sensible option would be through the Daventry Public Care Network. CO advised members that further funding was being sought and members may like to consider allocating £600 of earmarked funds to cover the cost to rent the MIND building to extend the pilot scheme for a further 12 months. It was,

RECOMMENDED	That £600 be allocated from events' earmarked reserves to cover the cost to hire the Daventry Mind building and to help secure the extension of the Teen Clinic Daventry's pilot scheme.
--------------------	--

---oOo---

Finance & Policy Committee – 13th February 2023

FP2302.5. POLICIES

Members reviewed policies, as identified for review in the schedule, and it was

RECOMMENDED	<ul style="list-style-type: none">(i) Code of Conduct, be approved.(ii) Standing Order, be approved.(iii) Financial Regulation, be approved.(iv) Procurement Policy, be adopted as amended.(v) Asset Register, be approved.(vi) Financial Risk Assessment, be approved.(vii) Insurance/Fidelity Guarantee in the sum of £1,000,000, be approved.(viii) Systems of Internal Control is robust and effective and be approved.(ix) That the internal auditor be appointed through the council's association and membership of NCALC, at the cost of £1500.00.(x) Disposal of Open Space / Amenity Land, be approved.
--------------------	--

---oOo---

Planning & Development Committee – 15th February 2023

No recommendations.

---oOo---

REPORT TO: Town Council – 28th February 2022
REPORT ON: Town Council Insurance 2022/2023
REPORT BY: Responsible Finance Officer
REPORT DATE: 25th February 2022

The Town Council's insurance policies are due for renewal on 4th March 2023.

In 2022, the council approved a three-year fixed term agreement with BHIB Insurance Brokers, this is the second year of the agreement.

The Museum artefacts are covered under a separate 12-month insurance policy.

The Responsible Finance Officer met with a representative of BHIB to discuss the operations/activities of the council and areas of risk exposure prior to the renewal of the insurance policies.

Insurance Detail:

- Furniture, fixtures, fittings (replacement costs)
- Computer and office equipment (replacement costs £13,000)
- Audio-visual equipment (replacement costs - £6000)
- Other contents (museum artefacts - £)
- Mayors Chains (30,000)
- Small Mace (135,000)
- Large Mace (205,000)
- CCTV (replacement costs - £374,000)
- Business interruption (£50,000)
- Loss of data (£10,000)
- Money (£250,000)
- Public Liability (£10,000,000)
- Employers Liability (£10,000,000)
- Fidelity Guarantee (£1,000,000)
- Legal Expenses (£200,000)
- Buildings (£772,500)
- Play Equipment (£936,000)

Renewal premiums for 2023/2024 as detailed below.

Policy	2022 Premium including Insurance Premium Tax (IPT)	2023 Premium including Insurance Premium Tax (IPT)	% Increase
Local Councils Combined	£6647.91	£7279.45	9.5
Fine Arts	£2343.19	£2377.81	1.47
Total Costs	£8991.10	£9657.26	7.4

The budget for the council's insurance for 2023/2024 has been set as £12,500.

On reviewing the insurance schedule and business needs, I can advise no additions or amendments are required and on referring to the Council's statement of balances the sum of £1,000,000 is a sufficient amount for the fidelity guarantee and therefore request the following recommendation be approved:

Recommendation:

Following a review of the Council's statement of balances, on receipt of the precept in April and September 2023, the fidelity guarantee in the sum of £1,000,000 be approved.

REPORT TO: Town Council – 27th February 2023

REPORT ON: Children and Young People

REPORT BY: Chief Officer

REPORT DATE: 21 February 2023

Since the decision, in April 2016, to close the Friday Night Club held at the former Phoenix Centre, and the refurbishment of this community facility to provide sports activities (predominantly gymnastics), there has been minimal investment in facilities or services for all the youth in the community.

In 2018 Daventry Town Council granted £600 to a community led, not for profit voluntary organisation, to set up and run a youth club for young people in Daventry aged between 11 and 17. Supported by the National Association for Youth Clubs the club ran for approximately one year and then due to COVID and key personnel moving away from Daventry it sadly never reopened.

In 2022 Daventry Town Council recognised the need to invest in youth and created a summer activities programme, with a budget of £5000 and included the following activities being provided free of charge:

- Forest School Fun & Mindfulness sessions
- Beginner Scooter sessions
- Beginner Skateboard sessions
- Nature Nurture Bushcraft sessions
- Circus & Balance Skill sessions
- Drumming & Meditation sessions
- Street Theatre performances

Nationally it has been recognised that resources for youth have never been so scarce and the need for funding needs to be backed with Government investment, but in the meantime it falls on the lower tiers of government to provide this much needed service.

A quote taken from a report, by Northumbria Police and Crime Commissioner, on youth provision in the North of England 'What's a Youth Club' dated September 2021 quotes

People working with young people have shared their thoughts on topics such as funding cuts, staffing levels and concerns for future generations.

Findings include:

82% of respondents believe safe locations for young people to gather and meet would help prevent those involved from falling into a life of crime.

77% stated that there needs to be an increase in youth services in their local kl

63% said that more employment and skill development opportunities were required to prevent youth criminality.

Through working in partnership with Daventry Neighbourhood Police Team, Community Safety Partnership, Daventry Town Council CCTV and Community Ranger it is evident that antisocial behaviour is on the increase and a concern in relation to the safety of young people and the perception of safety within the community.

Recently the town has recorded a serious knife crime, between two young people, which has now made this type of crime, together with drugs a part of our young people's lives. Police and schools consistently work together to introduce initiatives to prevent and build awareness

REPORT TO: Town Council – 27th February 2023

REPORT ON: Children and Young People

REPORT BY: Chief Officer

REPORT DATE: 21 February 2023

among young people to help them make informed and better choices. And having highlighted the increase in anti-social behaviour in Daventry to the Office of the Police, Fire and Crime Commissioner (OPFCC), the OPFCC Youth Service Team was sent to Daventry, in the Spring of 2022, to engage with young people of the town and assess their needs.

In 2020, the issue with disengaged youth was highlighted to Northamptonshire Police and Crime Commissioner, who appointed his youth team to meet with the youths and assess their needs. Healthy Young Daventry also recognised the decline in the risk behaviours¹ in children and young people and in the summer of 2019 Young Healthwatch Northamptonshire to carry out a study into emotional wellbeing and self-harm among young people in Daventry (Appendix A).

The recommendations from that report are listed below:

- 1. Consider developing services with young people that focus on a combination of physical and emotional wellbeing, such as fun and non-competitive sports groups. Seek ways to make these activities inclusive by removing barriers such as cost and caring responsibilities.*
- 2. Young people also may benefit from further opportunities to talk to people about their emotional wellbeing, as this is something 61% would do to help them deal with difficulty emotions. Schools, health settings and sports centres or clubs could be suitable locations for this, although some would prefer a more confidential or anonymous setting such as online.*
- 3. Review how support services are currently delivered to assess if they are being offered via mediums that are seen as useful by young people, including options ranging from text messages to face to face appointments.*
- 4. Further promote the existing services so that young people know what is available and how to access support, such as through a wellbeing festival.*
- 5. Explore how to help young people overcome issues around confidentiality and stigma that prevent them from accessing services.*
- 6. Train staff, parents and other adults in positions of responsibility to respond to young people's requests for support, especially disclosures of self-harm, in appropriate ways.*
- 7. Continue to engage with young people to ensure that health and wellbeing services and initiatives are developed in a way that is appropriate for them*

Following on from the findings in that report, Healthy Young Daventry referred to those recommendations and, in the summer of 2022, consulted further with children and young people from Danetre and Southbrook Learning Village and The Parker Academy to identify activities, initiatives and services that the young people in our community wanted.

Unfortunately, it is never going to be possible to provide every young person with the activity or service he/she/they need but in all the surveys and engagement that was carried out they

¹ Risk behaviours potentially expose people to harm, or significant risk of harm which will prevent them reaching their potential or damage their health and wellbeing. The evidence suggests a slow steady decline in risk behaviours and negative outcomes, such as drinking, drug use, smoking, youth crime, suicide and teenage pregnancy.

REPORT TO: Town Council – 27th February 2023

REPORT ON: Children and Young People

REPORT BY: Chief Officer

REPORT DATE: 21 February 2023

all concluded that they wanted a place they could go, chill out, meet with friends and participate in organised activities.

Over the past two years the Chief Officer has been liaising with various organisations and personnel to assess the best way the Town Council could provide a Youth Club. Recently, through the opening of the Southbrook Community Centre, the availability of volunteers and possible source of funding from unspent monies in the sponsored PCSO budget it has become feasible for the Town Council to consider providing a youth club.

Meetings have been held with Youth Inspired (Clubs for Young People Northamptonshire – CYPN) a Charity that delivers a range of projects for Young People by professionally trained personnel and they have submitted the following proposal:

CYPN-Youth Inspired to supply either:

Option 1

Two/Three youth workers DBS checked to deliver a weekly youth club session on an evening to be specified during term time (39 sessions per annum). 2.5 hour per week session to include 1.5 hours face to face delivery with 1 hour planning/prep and clear up/debrief/staff training time.

Project management to oversee all of the youth and community provision delivered under a Service Level Agreement.

Support for community engagement sessions.

The package would also include:

Activity risk assessments

Interviewing and vetting of volunteer workers

Support to DTC from Youth Project Manager

Fundraising support for specific projects for the clubs by the Youth and Community Manager

Marketing through social media

Periodic youth work reports, as requested

Attendance of Youth Project Manager at 2 review meetings per year, as requested

Project cost £11k per annum

Or:

Option 2

Two/Three youth workers DBS checked to deliver 2 x weekly youth club sessions on an evening to be specified during term time (39 sessions per annum). 4.5 hours per week session to include 3 hours (2 x 1.5) face to face delivery with 1.5-hour planning/prep and clear up/debrief/staff training time. One session would be targeted at Yr 6+ and the other at older young people.

Project management to oversee all of the youth and community provision delivered under a Service Level Agreement.

Support for community engagement sessions.

The package would also include:

REPORT TO: Town Council – 27th February 2023

REPORT ON: Children and Young People

REPORT BY: Chief Officer

REPORT DATE: 21 February 2023

Activity risk assessments

Interviewing and vetting of volunteer workers

Support to DTC from Youth Project Manager

Fundraising support for specific projects for the clubs by the Youth and Community Manager

Marketing through social media

Periodic youth work reports, as requested

Attendance of Youth Project Manager at 2 review meetings per year, as requested

Project cost £20k per annum

Members would need to be mindful of the sustainability of this project, as if successful the requirement for funding would be ongoing. However, once established further funding would be available from a variety of sources:

Healthy Young Daventry - £2k

[Making Northamptonshire Safer Fund - Northamptonshire Police & Fire Commissioner \(northantspfcc.org.uk\)](#) Grants between £3-10K

[Constance Travis \(ncf.uk.com\)](#) – max £3k

[Community Funding Grants | West Northamptonshire Council \(westnorthants.gov.uk\)](#) – First round is up to £15k with subsequent rounds being up to £5K

Recommendation

Members to consider and approve use of surplus funds in the 22/23 Sponsored PCSO budget (due to resignation of PCSO in September 2022), for the provision of a youth service/club in Southbrook Community Centre and, if appropriate, fund other youth activities in the school holidays in other locations.

REPORT TO: Town Council – 27th February 2023

REPORT ON: Employee Welfare

REPORT BY: Chief Officer

REPORT DATE: 21 February 2023

Employee wellbeing has for many years been an important consideration in larger organisations, with many companies offering a range of employee benefits from cinema tickets to healthcare.

In 2016, following the introduction of auto-enrolment, Daventry Town Council chose not to join the Local Government Pension Scheme, due to the higher percentage contribution costs, and subsequently opted for the Aviva Pension Scheme with the Council contributing 10% and employees 5%.

The scheme is performing as well as anyone might expect in the current financial climate but in relation to it being a sought-after pay and reward package for employees working in local government, it may hinder the recruitment of employees with experience in this sector.

Furthermore, as the cost of living crisis continues and pay increases are less than inflation, the Town Council may like to consider other cost effective options that incentivise and stretch salaries further.

On reviewing the current pension scheme the following additional benefits could be offered at minimal cost: -

- Salary Sacrifice – cost to employer = £0.00 pa
- Death in Service – 2x annual salary – Cost to employer = £993.49 per annum

A healthcare scheme may also be considered, which provides quick access to medical care and has a wide range of benefits to ensure employees get the treatment they need fast and enable them to return to work relatively stress-free:

- Business Health Insurance – cost to employer = £3194.76 pa

The cost to provide the above can be accommodated within the insurance budget for 2022/23.

Recommendation

The Town Council approve the introduction of salary sacrifice for the Aviva Pension Scheme and additional benefit of Death in Service.

The Town Council support the introduction of a business health insurance scheme for review by the Finance and Policy Committee at its next meeting on 13th March 2023.

LOG BOOK STATISTICS FOR DAVENTRY CCTV January 2023

INCIDENT NUMBERS



