

20th June 2018

To: Members of Daventry Town Council

Dear Councillor

You are summoned to attend a **Meeting** of the **Town Council** to be held on **Monday, 25th June 2018 at 6.30pm** at 3 New Street, Daventry for the transaction of the under mentioned business.

Please note that prior to the meeting commencing at 6.00pm, there will be an opportunity for Town Councillors to meet in private with the candidates for co-option.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 6 months.

A G E N D A

OPEN FORUM.

TC1806.1 APOLOGIES.

TC1806.2 DECLARATION OF INTERESTS. Members to declare any interests they consider relevant to specific items identified in this agenda.

- TC1806.3 COMMUNITY SAFETY.** To receive reports from sponsored PCSO and Town Ranger.
- TC1806.4 COUNTY COUNCILLOR REPORT.** To receive a report from Northamptonshire County Councillor Richard Auger.
- TC1806.5 FILLING OF VACANCIES ON TOWN COUNCIL – CO-OPTION OF TOWN COUNCILLOR ON HILL WARD.** The Town Council will proceed to fill the vacancy for Hill Ward by co-option in accordance with the co-options procedure (copy attached) approved by the Town Council on 25th July 2016, as follows: -
- (i) **Statement of Applications Received.** To receive statement prepared by the Town Clerk of applications for co-option received.
 - (ii) **Order of Presentations.** To determine by lot the order in which applications for co-option are to be considered.
 - (iii) **Presentations by Candidates**
 - To hear presentations from candidates for co-option in the order determined in accordance with item 2(ii) above
 - Town Councillors to ask questions of the candidates in relation to their presentations.
 - Candidates to be given the opportunity to ask questions of the Town Council.
 - Candidates to withdraw from the Council Chamber, as the vote, by secret ballot, is taken.
 - (iv) **Announcement of Results.** The candidates for co-option will re-join the meeting and the Chairman will announce the names of person co-opted as Town Councillor for Hill Ward.
- TC1806.6 DECLARATIONS OF ACCEPTANCE OF OFFICE.** The successful candidate will be invited to sign their Declaration of Acceptance of Office and Undertaking of Compliance with Code 2015 for Daventry Town Council.
- TC1806.7 COMMITTEE MEMBERSHIP.** To consider appointment of newly co-opted member to serve on chosen committees.
- TC1806.8 MINUTES.** To sign the minutes of Town Council meeting held on 14th May 2018.
- TC1806.9 COMMITTEE MINUTES:** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Finance & Policy Committee – 15th May 2018
 - (ii) Planning & Development Committee – 30th May 2018
 - (iii) Community Services Committee – 4th June 2018
 - (iv) Finance and Policy Committee – 11th June 2018
 - (v) Planning & Development Committee – 20th June 2018

- TC1806.10 LOCAL GOVERNMENT REFORM IN NORTHAMPTONSHIRE - FUTURE NORTHANTS CONSULTATION.** To receive a report from the Clerk on invitation to Northamptonshire's local authorities, by the government, to submit a proposal to restructure local government in Northamptonshire by the end of August 2018 and; to consider and approve
- (i) Town Council aims and objectives, in the event of proposed changes to local government in Northamptonshire.
 - (ii) Delegation of authority to the Clerk and/or Chair to represent the Council in meetings and negotiations to progress agreed aims and objectives of Council in the event of proposed changes to local government in Northamptonshire.
 - (iii) Authorising the Clerk to appoint professional advice and assistance in building a business plan to ensure aims and objectives of Council are realistic, affordable and sustainable, in the event of proposed changes to local government in Northamptonshire.
 - (iv) Appointment of a representative to attend a consultation event being held at The Castle Theatre in Wellingborough on Wednesday 27 June 2018 or The Forum in Towcester on Tuesday 3rd July 2018.
 - (v) To consider and approve arrangements to respond to the aforementioned consultation. (Deadline Sunday, 22nd July 2018)
- TC1806.11 DAVENTRY DISTRICT COUNCIL COMMUNITY GOVERNANCE REVIEW.** To consider arrangements to respond to the Community Governance Review (Deadline 4pm on Wednesday 18th July 2018).
- TC1806.12 DAVENTRY DISTRICT COUNCIL PUBLIC SPACES PROTECTION ORDER CONSULTATION - ENHANCED DOG CONTROL POWERS.** To consider and approve arrangements to respond to the aforementioned consultation. (Deadline Tuesday 24th July 2018.)
- TC1806.13 PRESENTATION ON DAVENTRY NORTH EAST SUSTAINABLE URBAN EXTENSION.** To receive feedback from the Clerk on her attendance to a presentation from Barratt Developments and Davidsons Developments on proposed development of the North East of Daventry, prior to their submission of an outline planning application.
- TC1806.14 SETTLEMENTS AND COUNTRYSIDE LOCAL PLAN (PART 2).** To receive a feedback from the Clerk on a meeting held with T James, Principal Policy Officer and R Wood, Local Strategy Manager, Daventry District Council on the Town Council's submission to the draft Settlements and Countryside Local Plan (part 2).
- TC1806.15 DAVENTRY DISTRICT COUNCIL TOWN AND PARISH LIAISON MEETING.** To receive feedback from the Clerk on her attendance to the meeting held on 14th June 2018.
- TC1806.16 DAVENTRY TOWN IMPLEMENTATION WORKING GROUP.** To receive a report from Cllr Lynne Taylor, following her attendance to a meeting held on 6th June 2018.

- TC1806.17 THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) – STAR COUNCIL AWARDS 2018.** To consider and approve nomination for Council of the year Award 2018. (Deadline for entries 17th August 2018)
- TC1806.18 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **PCC.** To receive a report from the Clerk on Quarter 1 of PCSO and Ranger Service.
 - (ii) **CCTV.** To receive reports on CCTV performance and activities for April and May 2018.
 - (iii) **JAG.** To receive a report from the Town Clerk on meeting held on 10th May 2018.
- TC1806.19 CORRESPONDENCE.** To note correspondence received and advise action, if any:
- TC1806.20 MAYORS ENGAGEMENTS.** To receive a report on Mayoral activity for May & June 2018.
- TC1806.21 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday, 30th July 2018.
- TC1806.22 EXCLUSION OF PUBLIC AND PRESS.** To consider exclusion of public and press for the following item.
- TC1806.23 STAFF MATTERS.** To receive a report from the Clerk.