

23rd January 2019

To: Members of Daventry Town Council

Dear Councillor

You are summoned to attend a **Meeting** of the **Town Council** to be held on **Monday, 28th January 2019 at 6.30pm** at 3 New Street, Daventry for the transaction of the under mentioned business.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

A G E N D A

OPEN FORUM.

- TC1901.1 APOLOGIES.**
- TC1901.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC1901.3 COUNTY COUNCILLOR REPORT.** To receive a report from a member of Northamptonshire County Council.
- TC1901.4 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **SPONSORED PCSO.** To receive feedback from Sgt Dobbs on sponsored PCSO service for Daventry Town.
 - (ii) **COMMUNITY SAFETY.** To receive reports from Sponsored PCSO, Town Ranger and Community Safety Partnership.

- (iii) **CCTV.** To receive reports on CCTV performance and activities for December 2018.
 - (iv) **HATE AND ANTISOCIAL BEHAVIOUR ACTION GROUP (HASBAG).** To receive feedback from the Clerk on her attendance to the HASBAG meeting held on 24th January 2019.
- TC1901.5 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 17th December 2018.
- TC1901.6 COMMITTEE MINUTES.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Planning & Development Committee – 2nd January 2019
 - (ii) Community Service Committee – 7th January 2019
 - (iii) Finance & Policy Committee – 14th January 2019
 - (iv) Planning & Development Committee – 23rd January 2019
- TC1901.7 DEVOLUTION OF SERVICES/ASSETS TO DAVENTRY TOWN COUNCIL.** To receive an update from the Clerk on discussions relating to the transfer of services/assets prior to local government reform for Northamptonshire.
- TC1901.8 DAVENTRY NORSE.** To receive a report from the Clerk on works carried out by Daventry Norse on Daventry Town Council allotment sites.
- TC1901.9 NORTHAMPTONSHIRE COUNTY COUNCIL CONSULTATION ON THE PROPOSED CHANGE TO THE PROVISION OF NORTHAMPTONSHIRE LIBRARIES AND INFORMATION SERVICES.** To consider and approve response to the aforementioned consultation. Deadline for response to online consultation 8th February 2018.
<https://www3.northamptonshire.gov.uk/councilservices/council-and-democracy/have-your-say/Pages/current-consultations.aspx>
- TC1901.10 CLUSTER MEETING – 17TH JANUARY 2019.** To receive feedback from the Town Clerk on meeting called by West Haddon Parish Council to ascertain views on collaborative working between Parish and Town Councils.
- TC1901.11 STAFF MATTERS.** To receive an update on statutory administration processes and operational matters.
- TC1901.12 CORRESPONDENCE.** To note correspondence received and advise action, if any:
- (i) Email from resident commending the Town Ranger
 - (ii) Update from Chris Heaton-Harris on District wide matters
- TC1901.13 MAYORS ENGAGEMENTS.** To receive a report on Mayoral activity for January 2019.
- TC1901.14 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday, 25th February 2019.