

## DAVENTRY TOWN COUNCIL

### Minutes of the Meeting of Daventry Town Council held at 3, New Street, Daventry on Monday, 28<sup>th</sup> January 2019 at 6.30pm

**PRESENT:** Cllr Lynn Jones (Mayor) – Chairman

**Councillors:**

Ron Fox  
Carl Busby  
Malcolm Ogle  
Alan Knappe  
Karen Tweedale  
Lynne Taylor  
Maureen Luke  
Peter Luke  
Wendy Randall  
Dawn Branigan  
Katie Thurston  
Aiden Ramsey  
Mike Arnold  
Mark Wesley

**IN ATTENDANCE:** Deborah Jewell – Chief Officer / Town Clerk  
Sarah Fox – Committee Secretary  
Chris Baldwin – Mace Bearer  
Sgt Sam Dobbs

2 Members of the Public  
0 Member of the Press

#### **OPEN FORUM.**

None.

#### **TC1901.1 APOLOGIES.**

Apologies from Cllr Ted Nicholl and Rebecca Helm.

#### **TC1901.2 DECLARATION OF INTERESTS.**

None.

#### **TC1901.3 COUNTY COUNCILLOR REPORT.**

NCC Councillor Richard Auger advised that he had received emails from concerned residents in relation to recent icy conditions and the number of roads within the Town that had not been gritted under the current winter service provided by Northamptonshire Highways. Cllr Auger advised his concern and the need to resolve this issue that he was in conversation with Northamptonshire Highways who had advised a statement was to be issued imminently. The Chair thanked Cllr Auger.

#### **TC1901.4 SECTION CRIME AND DISORDER ACT 1998.**

- (i) **SPONSORED PCSO.** Sgt Dobbs advised members of the recent challenges faced by the local police team and the changes in police personnel for Daventry and South Northants. He spoke to the PCSO report and highlighted the pro-active work she had undertaken with Operation Lapland over the festive period and thanked the Town



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Council for its commitment to community safety with the provision of the Town Ranger, CCTV Service and Sponsored PSCO.

### (ii) COMMUNITY SAFETY.

Members noted the reports from the sponsored PSCO, Town Ranger and Community Safety Partnership.

### (iii) CCTV.

Members noted the reports on CCTV performance and activities for December 2018.

### (iv) HATE AND ANTISOCIAL BEHAVIOUR ACTION GROUP (HASBAG).

Members received an update from the Clerk on her attendance to the meeting held on 24<sup>th</sup> January 2019, advising of the creation of an 'Early Intervention' initiative that would operate throughout the County with the aim of reducing the risk of individuals developing health-harming behaviours.

### TC1901.5 MINUTES.

<b>RESOLVED:</b>	That the minutes of the Town Council meeting held on Monday, 17 <sup>th</sup> December 2018 be approved and signed as a correct record.
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### TC1901.6 COMMITTEE MINUTES.

<b>RESOLVED:</b>	<p>That the reports of</p> <ul style="list-style-type: none"><li>(i) Planning &amp; Development Committee – 2<sup>nd</sup> January 2019</li><li>(ii) Community Services Committee – 7<sup>th</sup> January 2019</li><li>(iii) Finance &amp; Policy Committee – 14<sup>th</sup> January 2019</li><li>(iv) Planning &amp; Development Committee – 23<sup>rd</sup> January 2019</li></ul> <p>Be received.</p> <p>That the following recommendations be approved:</p> <p>Finance &amp; Policy Committee – 14<sup>th</sup> January 2019 ref FP1901.4</p> <ul style="list-style-type: none"><li>(i) That the Financial Risk Assessment be approved.</li><li>(ii) That the Insurance/Fidelity Guarantee in the sum of £500,000, be approved.</li><li>(iii) That the System of Internal Control, be approved.</li><li>(iv) That the internal auditor be appointed through our association and membership of NCALC, at the cost of £455.00.</li><li>(v) That the Treasury report be approved.</li></ul>
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### TC1901.7 DEVOLUTION OF SERVICES/ASSETS TO DAVENTRY TOWN COUNCIL.

The Clerk updated members on discussion with Daventry District Council and the appointed legal advisor relating to the transfer of services/assets prior to local government reform for Northamptonshire and advised details of a business case to support Daventry Town Council's request for the transfer of the parks and open spaces to the Town Council, as part of the local government reform process.

*Cllr Karen Tweedale left the chamber.*

### TC1901.8 DAVENTRY NORSE

Members reviewed the report on the works that had been completed by Daventry Norse on the Town Allotment sites, the Town Clerk advised that the works had been completed

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promptly and professionally.

Cllr Taylor concurred that the Daventry Norse were professional in their approach to the contract they have with Daventry District Council for the services they provide for the Town and that she had found them to be very community minded, members concurred and it was

<b>RESOLVED:</b>	That the Clerk writes to Daventry Norse, commending them on the improvements that have been made to the Town for the first half year .
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### **TC1901.9 NORTHAMPTONSHIRE COUNTY COUNCIL CONSULTATION ON THE PROPOSED CHANGE TO THE PROVISION OF NORTHAMPTONSHIRE LIBRARIES AND INFORMATION SERVICE.**

Members considered the consultation in relation to the change of provision for libraries and information services within Northamptonshire. Members concurred that although the provision within the Town was to be relocated, they were supportive of the decision to retain the service for the Town.

<b>RESOLVED:</b>	That the Town Council was supportive of the decision to keep the library within Daventry Town.
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### **TC1901.10 CLUSTER MEETING – 17<sup>TH</sup> JANUARY 2019.**

The Clerk advised that the aim of the meeting was to ascertain views on collaborative working between local parishes and Town Councils, she advised that another meeting was to be scheduled in March.

Cllr Taylor advised of her attendance and that it had been an informative meeting.

### **TC1901.11 STAFF MATTERS.**

Members reviewed the report on staff and operational matters.

The Clerk advised that a job description and person specification had been created for the appointment of an additional officer as per the Town Council's approval of the budget for 2019/20 and it was

<b>RESOLVED:</b>	That the Town Council appoint a Administrative Assistant, salary range be as per NJC salary point SCP 1-14.
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The Clerk advised of works needed to convert the printer room into an additional office space and it was

<b>RESOLVED:</b>	That Town Council approved the expenditure of £2000.00 from earmarked reserves to complete works to convert the printer room to office space.
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Members noted correspondence from The National Joint Council (NJC) advising the pay award for 2019/20, an increase of 2.59% for officers and 2% for Clerks effective from April 2019.

<b>RESOLVED:</b>	That the Town Council notes and approves implementation of the pay award increase as advised by NJC from April 2019
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The Clerk advised that every three years the Council has a legal duty as an employer to access and re-enrol eligible staff and confirmed all eligible staff were enrolled on the Town Council pension scheme.



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<b>RESOLVED:</b>	That the Town Council had fulfilled its legal duty in reviewing eligible staff had been enrolled on the scheme and advised its re-declaration of compliance.
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**TC1901.12 CORRESPONDENCE.**

- (i) Members noted the email received from a resident commending the work of Town Ranger.
- (ii) Members noted the letter received from Chis Heaton-Harris on District wide matters.
- (iii) Members noted the newsletter update from Daventry Hub and concurred that this should be added to the next Community Service Agenda.
- (iv) Members noted the open letter to councillors received from the National Association of Local Councils (NALC).
- (v) The Clerk advised members of correspondence received advising that the 3<sup>rd</sup> March would be Canon Michael Webber's last service at the Holy Cross Church and concurred that the Town Council needed to formally recognise his community work and involvement in Town Council events.

**TC1901.13 MAYORS ENGAGEMENTS.**

Members noted the report on the Mayoral activities for January 2019.

**TC1901.14 DATE OF NEXT MEETING.**

Date of next meeting Monday, 25<sup>th</sup> February 2019. The meeting closed at 19:50

SIGNED.....*L.J. Jones*.....DATED.....*25/02/19*.....