

24th April 2019

To: Members of Daventry Town Council

Dear Councillor

You are summoned to attend a **Meeting** of the **Town Council** to be held on **Monday, 29th April 2019 at 6.30pm** at 3 New Street, Daventry for the transaction of the under mentioned business.

Please note that prior to the meeting commencing at 6.00pm, there will be an opportunity for Town Councillors to meet in private with the candidates for co-option.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Chief Officer

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Chief Officer in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

A G E N D A

OPEN FORUM.

- TC1904.1 PRESENTATION ON MONKSMOOR DEVELOPMENT.** To receive a presentation from Crest Nicholson on the Monksmoor development.
- TC1904.2 APOLOGIES.**
- TC1904.3 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.

- TC1904.4 COUNTY COUNCILLOR REPORT.** To receive a report from a member of Northamptonshire County Council.
- TC1904.5 FILLING OF VACANCIES ON TOWN COUNCIL – CO-OPTION OF TOWN COUNCILLOR ON ASHBY FIELDS WARD.** The Town Council will proceed to fill the vacancy for Ashby Fields Ward by co-option in accordance with the co-options procedure (copy attached) approved by the Town Council on 17th December 2018, as follows: -
- (i) **Statement of Applications Received.** To receive statement prepared by the Chief Officer of applications for co-option received.
 - (ii) **Order of Presentations.** To determine by lot the order in which applications for co-option are to be considered.
 - (iii) **Presentations by Candidates**
 - To hear presentations from candidates for co-option in the order determined in accordance with item 2(ii) above
 - Town Councillors to ask questions of the candidates in relation to their presentations.
 - Candidates to be given the opportunity to ask questions of the Town Council.
 - (iv) **Vote.** The Vote will be taken by a show of hands.
 - (v) **Announcement of Results.** The Chairman will announce the names of person co-opted as Town Councillor for Ashby Fields Ward.
- TC1904.6 DECLARATIONS OF ACCEPTANCE OF OFFICE.** The successful candidate will be invited to sign their Declaration of Acceptance of Office and Undertaking of Compliance with Code 2015 for Daventry Town Council.
- TC1904.7 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **COMMUNITY SAFETY.** To receive reports from Sponsored PCSO and Town Ranger.
 - (ii) **CCTV.** To receive reports on CCTV performance and activities for March 2019.
- TC1904.8 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 25th March 2019.
- TC1904.9 COMMITTEE MINUTES.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Planning & Development Committee – 27th March 2019
 - (ii) Community Services Committee – 1st April 2019
 - (iii) Finance & Policy Committee – 11th April 2019
 - (iv) Planning & Development Committee – 17th April 2019
 - (v) Museum Committee – 23rd April 2019

- TC1904.10 NORTHANTS CALC - DEMAND RESPONSIVE TRANSPORT PILOT SCHEME.** To receive a report from D Moody, Chief Executive of Northants CALC on the Uno Bus Demand Responsive Transport Pilot and to consider benefits and costs to join the scheme.
- TC1904.11 DAVENTRY DISTRICT SETTLEMENTS AND COUNTRYSIDE (PART 2) LOCAL PLAN EXAMINATION.** To review original representation from Daventry Town Council to the Daventry District Settlements and Countryside (Part 2) Local Plan and consider submission of any further comments / participation in hearing discussion to be held on 11th June 2019. Deadline for submission of written comments 17th May 2019.
<https://www.daventrydc.gov.uk/living/planning-policy/part-2-local-plan/local-plan-examination/>
- TC1904.12 NEXXUS PLANNING CONSULTATION EVENT - HO1, DAVENTRY SOUTH WEST, MALABAR.** To note consultation by Nexxus Planning in relation to the proposed development of Land at South West Daventry to be held at Daventry Town Council Chamber Monday 13th May 2019.
- TC1904.13 PROPOSED UNITARY STRUCTURE - TRANSFER OF ASSETS AND DEVELOTION OF SERVICES FROM DAVENTRY DISTRICT COUNCIL TO DAVENTRY TOWN COUNCIL.** To note correspondence received from Daventry District Council in relation the Town Council's request for the transfer of assets and devolution of services and receive a report from the Chief Officer following the meeting between appointed Town Council representatives and appointed officers of Daventry District Council and make decisions thereon.
- TC1904.14 ANNUAL TOWN ASSEMBLY – 15th APRIL 2019.** To note any items raised at the Annual Town Assembly and consider next steps, if any.
- TC1904.15 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC1904.16 MAYORS ENGAGEMENTS.** To receive a report on Mayoral activity for April 2019.
- TC1904.17 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Tuesday, 28th May 2019.
- TC1904.18 EXCLUSION OF PUBLIC AND PRESS.** To consider exclusion of public and press for the following item.
- TC1904.19 STAFF MATTERS.** To receive a report from the Chief Officer.