

02 September 2019

To: Members of Daventry Town Council

Dear Councillor

You are summoned to attend a **Special Meeting** of the **Town Council** to be held at **18:30** on **Tuesday, 10th September 2019** at 3 New Street, Daventry for the transaction of the under mentioned business.

Members are reminded to sign the attendance register on entering the Council Chamber.

Yours sincerely



Deborah Jewell
Town Clerk

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

A G E N D A

OPEN FORUM.

- TC1907.1 APOLOGIES.**
- TC1907.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC1907.3 STRATEGIC PLAN.** To consider and approve a working document that will set out key priorities and objectives, for Daventry Town Council for the period 2020-2025.
- TC1907.4 PREMISES.** On consideration of the Council's strategic plan, consider and approve acquisition, via freehold purchase and/or lease of property, to facilitate the management of current and future Town Council services.
- TC1907.5 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday, 30th September 2019.