

24<sup>th</sup> June 2020

**To: Members of Daventry Town Council**

Dear Councillor

You are summoned to attend a **Meeting** of the **Town Council** to be held on **Monday, 29<sup>th</sup> June 2020 at 6.30pm** via **Video Conference on Zoom; meeting reference; <https://us02web.zoom.us/j/85680547293>** for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell  
Chief Officer

**The press and public are cordially invited to be present.**

**Audio recording notice:** This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

**Please Note:** If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

## A G E N D A

**OPEN FORUM.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Note; members of the public are not permitted to speak during the meeting (from Item TC2009.1).*

**TC2009.1 APOLOGIES.**

**TC2009.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.

**TC2009.3 COUNTY COUNCILLOR REPORT.** To receive a report from a member of Northamptonshire County Council.

**TC2009.4 MINUTES.** To approve and sign the Minutes of the Annual Town Meeting held on Thursday 28<sup>th</sup> May 2020 and the Special Meeting of the Town Council on Monday 22<sup>nd</sup> June 2020.

**TC2009.5 COMMITTEE MINUTES.** To receive reports from the following committees and consider and resolve any recommendations thereon:

- (i) Finance & Policy Committee – 8th June 2020
- (ii) Planning & Development Committee – 17<sup>th</sup> June 2020

- TC2009.6 POLICIES.** To review and recommend for approval the following policies:
- (i) Tree Policy
- TC2009.7 OPERATIONAL UPDATE.** To receive an update on operational matters from the Chief Officer and the Town Council Team.
- TC2009.8 THE LOCAL GOVERNMENT ASSOCIATION (LGA) - CONSULTATION ON NEW MODEL MEMBER CODE OF CONDUCT.** To note aforementioned consultation. Deadline for submission of comments 17th August 2020.
- TC2009.9 ANNUAL WAITING RESTRICTION REVIEW 2020/21, DAVENTRY.**
- (i) To consider approval of proposed waiting restrictions on Queens Road.
  - (ii) To consider approval of proposed waiting restrictions on Royal Oak Way North.
  - (iii) To consider approval of proposed waiting restriction on Sopwith Way.
- TC2009.10 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **PCSO.** To receive a report on policing matters for May 2020.
  - (ii) **CCTV.** To receive a report on CCTV performance and activities for May 2020.
  - (iii) **COMMUNITY RANGER.** To receive a report from the Community Ranger.
- TC2009.11 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2009.12 DATE OF NEXT MEETING.** To confirm date of the next Town Council meeting as Monday 27<sup>th</sup> July 2020.