

21<sup>st</sup> October 2020

**To: Members of Daventry Town Council**

Dear Councillor

You are summoned to attend a **Meeting** of the **Town Council** to be held on **Monday, 26<sup>th</sup> October 2020 at 6.30pm** via **Video Conference on Zoom; meeting reference; <https://us02web.zoom.us/j/85161499715>** or the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell  
Chief Officer

**The press and public are cordially invited to be present.**

**Audio recording notice:** This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

**Please Note:** If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

## **A G E N D A**

**OPEN FORUM.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Note; members of the public are not permitted to speak during the meeting (from Item TC2014.1).*

**TC2014.1 APOLOGIES.**

**TC2014.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.

**TC2014.3 COUNTY COUNCILLOR REPORT.** To receive a report from a member of Northamptonshire County Council.

**TC2014.4 MINUTES.** To approve and sign the Minutes of the meeting held on Monday 28<sup>th</sup> September 2020.

**TC2014.5 COMMITTEE MINUTES.** To receive reports from the following committees and consider and resolve any recommendations thereon:

- (i) Planning & Development Committee – 30<sup>th</sup> September 2020
- (ii) Planning & Development Committee – 21<sup>st</sup> October 2020
- (iii) Finance & Policy Committee – 12<sup>th</sup> October 2020
- (iv) Museum Committee – 19<sup>th</sup> October 2020

- TC2014.6 OPEN SPACES AND ESTATE MANAGEMENT.** To receive a report from the Operations Officer.
- TC2014.7 PLANNING APPLICATION DA/2019/0750 - DAVENTRY SOUTH WEST (HO1).** To receive an update on the proposals for the management and maintenance of open spaces in the proposed development of up to 1100 on the proposed development known as Malabar Fields.
- TC2014.8 DAVENTRY TOWN COUNCIL WEBSITE.** To consider upgrade of website to provide a fully responsive template which is optimised for accessibility.
- TC2014.9 DAVENTRY TOWN COUNCIL LOGO.** To consider review of Town Council strapline and logo.
- TC2014.10 CITIZENS ADVICE DAVENTRY AND DISTRICT.** To receive a bi-annual report on services being provided and measures taken to comply with government guidelines for COVID-19.
- TC2014.11 DAVENTRY TOWN CENTRE VISION 2035.** To receive an update on the DTCV35 program.
- TC2014.12 REMEMBRANCE DAY.** To receive update on arrangements for Remembrance Day and Armistice.
- TC2014.13 HERITAGE PLAQUE.** To consider request to install a plaque on or near the Independent Chapel, Daventry to honour Moses Roper who attended the Chapel to educate the people of Daventry and the wider communities on slavery in the United States of America in 1844.
- TC2014.14 NCALC 73<sup>RD</sup> ANNUAL CONFERENCE AND AGM.** To receive feedback from the Chief Officer on her attendance to the meeting held on Saturday 3rd October 2020.
- TC2014.15 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **PCSO.** To receive a report on policing matters for September 2020.
  - (ii) **CCTV.** To receive a report on CCTV performance and activities for September 2020.
  - (iii) **COMMUNITY RANGER.** To receive a report from the Community Ranger.
- TC2014.16 MINISTRY OF HOUSING, COMMUNITIES & LOCAL GOVERNMENT CONSULTATION - PLANNING FOR THE FUTURE** To consider draft response and approve comments for submission to the aforementioned consultation. Deadline for comments 29<sup>th</sup> October 2020.  
<https://www.gov.uk/government/consultations/planning-for-the-future>
- TC2014.17 CONSULTATION ON A STATEMENT OF COMMUNITY INVOLVEMENT (SCI) FOR THE WEST NORTHAMPTONSHIRE STRATEGIC PLAN.** To consider arrangement to respond to the aforementioned consultation. Deadline for submission of comments Thursday 12<sup>th</sup> November 2020.  
<https://westnorthantsplan.inconsult.uk/>
- TC2014.18 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2014.19 DATE OF NEXT MEETING.** To confirm date of the next Town Council meeting as Monday 30<sup>th</sup> November 2020.

**TC2014.20 EXCLUSION OF PUBLIC AND PRESS.** To consider exclusion of public and press for the following item.

**TC2014.21 TC1907.17 OPERATIONAL MATTERS.** To receive a report from the Principal Officer of NCALC on the impact on the Town Council following transfer of assets and services from Daventry District Council to the Town Council and future changes in local government governance (Unitary) in 2021.