

21st April 2021

To: Members of Daventry Town Council

Dear Councillor

You are summoned to attend a **Meeting** of the **Town Council** to be held on **Monday, 26th April 2021 at 6.30pm** via **Video Conference on Zoom; meeting reference; <https://us02web.zoom.us/j/88339039470>** or the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell
Chief Officer

The press and public are cordially invited to be present.

Audio recording notice: This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

Please Note: If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

A G E N D A

OPEN FORUM. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

Note; members of the public are not permitted to speak during the meeting (from Item TC2105.1).

TC2105.1 APOLOGIES.

TC2105.2 DECLARATION OF INTERESTS. Members to declare any interests they consider relevant to specific items identified in this agenda.

TC2105.3 MINUTES. To approve and sign the Minutes of the meeting held on Monday 29th March 2021.

TC2105.4 COMMITTEE MINUTES. To receive reports from the following committees and consider and resolve any recommendations thereon:

- (i) Community Services Committee – 6th April 2021
- (ii) Finance & Policy Committee – 12th April 2021
- (iii) Planning & Development Committee – 14th April 2021
- (iv) Museum Committee – 22nd April 2021

- TC2105.5 COVID-19 OPENING THE MUSEUM AND COUNCIL OFFICES SAFELY.** To receive a report on opening the following, to comply with relevant Covid-secure measures:
- (i) Council Offices for public meetings as of 17th May 2021
 - (ii) Museum as of 18th May 2021
 - (iii) Venue options for Annual Town Assembly on 22nd May 2021
- TC2105.6 OPERATIONAL MATTERS - OPEN SPACES.** To receive a report on management and maintenance of open spaces and Town Council assets.
- TC2105.7 PREMISES.** To note emergency works to repair underground drainage and floor within Town Council building.
- TC2105.8 DANETRE ROTARY – CONTEMPLATION GARDEN.** To receive an update on schedule of works to create a contemplation garden, in partnership with Danetre Rotary Club, on New Street Park.
- TC2105.9 SOCIAL CAPITAL - CITIZENS ADVICE BUREAU DAVENTRY AND DISTRICT.** To receive a performance report from Dave Berry on services provided in Daventry with fund granted by Daventry Town Council.
- TC2105.10 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (iv) **COMMUNITY SAFETY.** To receive reports from Sponsored PCSO and Town Ranger.
 - (v) **CCTV.** To receive a report on CCTV performance and activities for March 2021.
 - (vi) **DAVENTRY DISTRICT AND SOUTH NORTHANTS COMMUNITY SAFETY PARTNERSHIP.** To receive a bi-annual performance report.
- TC2105.11 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2105.12 DATE OF NEXT MEETING.** To confirm date of the next Town Council meeting as Monday 17th May 2021