

22<sup>nd</sup> September 2021

**To: Members of Daventry Town Council**

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 27<sup>th</sup> September 2021 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell  
Chief Officer

**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Audio recording notice:** This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

**Please Note:** If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

## **A G E N D A**

**OPEN FORUM.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

*Note; members of the public are not permitted to speak during the meeting (from Item TC2110.1).*

- TC2110.1 APOLOGIES.** To receive and consider apologies for absence.
- TC2110.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2110.3 CO-OPTION OF TOWN COUNCILLOR ON DAVENTRY WEST WARD.** Members to consider applications for co-option on Daventry West Ward.
- TC2110.4 DECLARATION OF ACCEPTANCE OF OFFICE.** The successful candidate will be invited to sign their Declaration of Acceptance of Office and Undertaking of Compliance with the Code of Conduct for Daventry Town Council.

- TC2110.5 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 23<sup>rd</sup> August 2021.
- TC2110.6 COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Community Services Committee – 6<sup>th</sup> September 2021
  - (ii) Planning & Development Committee – 8<sup>th</sup> September 2021
  - (iii) Finance & Policy Committee – 13<sup>th</sup> September 2021
- TC2110.7 STREET FURNITURE.** To consider and approve recommendation from Finance & Policy Committee (FP2110.6) for the purchase and replacement of litter bins in the Town.
- TC2110.8 STAFF MATTERS.** To receive an update on staff recruitment and training.
- TC2110.9 WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council.
- TC2110.10 REPRESENTATIVE ON OTHER BODIES.** To consider appointment of member to Friends of Daventry Country Park.
- TC2110.11 NORTHAMPTONSHIRE LARGER COUNCILS' PARTNERSHIP (NLCP).** To appoint a representative to attend the NLCP meeting being held on Wednesday November 10 at 7pm on Zoom.
- TC2110.12 DAVENTRY SOUTHEAST SUSTAINABLE URBAN EXTENSION – MALABAR.** To receive a report on proposed S106 for Malabar public open spaces.
- TC2110.13 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **COMMUNITY SAFETY.** To receive reports from Sponsored PCSO and Town Ranger.
  - (ii) **CCTV.** To receive a report on CCTV performance and activities for June 2021.
  - (iii) **PSCO SPONSORSHIP.** To consider arrangements to review sponsorship of PCSO.
- TC2110.14 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2110.15 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday, 25<sup>th</sup> October 2021.