

24th November 2021

To: Members of Daventry Town Council

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 29th November 2021 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell
Chief Officer

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Audio recording notice: This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

Please Note: If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

A G E N D A

OPEN FORUM. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

Note; members of the public are not permitted to speak during the meeting (from Item TC2113.1).

- TC2113.1 APOLOGIES.** To receive and consider apologies for absence.
- TC2113.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2113.3 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 25th October 2021 and the special meeting of Town Council held on 16th November 2021.
- TC2113.4 WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council.

- TC2113.5 COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Community Services Committee – 1st November 2021
 - (ii) Finance & Policy Committee – 8th November 2021
 - (iii) Planning & Development Committee – 11th November 2021
- TC2113.6 COUNCIL BUDGET 2021/2022.** To note the budget monitoring report for 2021/2022.
- TC2113.7 COMMUNITY PROJECTS.** To approve expenditure for the following community projects:
- (i) Town Enhancements – Shields at the Twinning Area
 - (ii) Queens Green Canopy – Plant a Tree for the Jubilee.
- TC2113.8 REOPENING OF THE HIGH STREET FUND.** To receive an update.
- TC2113.9 ENVIRONMENTAL AND LANDSCAPING SERVICES.** To receive a report on the management and maintenance of the Town’s Environmental and Landscaping Service.
- TC2113.10 WEST NORTHAMPTONSHIRE STRATEGIC PLAN CONSULTATION – SPATIAL OPTIONS.** <https://westnorthantsplan.inconsult.uk/> To consider and approve draft response. (Deadline for submission of comments 6th December 2021)
- TC2113.11 SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **COMMUNITY SAFETY.** To receive reports from Sponsored PCSO and Town Ranger.
 - (ii) **CCTV.** To receive a report on CCTV performance and activities for October 2021.
- TC2113.12 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2113.13 EXCLUSION OF PUBLIC AND PRESS.** To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following items on the agenda on the grounds that exempt information (as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) is likely to be disclosed.
- TC2113.14 STAFF MATTERS.** To consider a report from the Personnel Panel on proposed budget for salaries 2022/23 and make decisions thereon
- TC2113.15 ENVIRONMENTAL AND LANDSCAPING SERVICES.** To consider a report from the RFO on proposed budget for the environmental and landscaping service for 2022/23 and make decisions thereon.
- TC2113.16 COMMUNITY SAFETY AND CRIME REDUCTION.** To receive a review of the Town Council’s investment in promoting community safety and crime prevention and agree budget for 2022/23.
- TC2113.17 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday, 20th December 2021.

TOWN COUNCIL MEMBERS:- Mike Arnold, Dawn Branigan, Emily Carter, Matthew Churchley, Stephen Dabbs, Lynn Jones, Alan Knape, Janet Matthews, Ted Nicholl, Malcolm Ogle (Vice-Chair/Deputy Mayor), Wendy Randall, Holly Steenson, Lynne Taylor, John Tippett, Katie Thurston, and Karen Tweedale (Chair/Mayor).