

23<sup>rd</sup> March 2022

**To: Members of Daventry Town Council**

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 28<sup>th</sup> March 2022 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell  
Chief Officer

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**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Audio recording notice:** This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

**Please Note:** If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

## **A G E N D A**

**OPEN FORUM.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

*Note; members of the public are not permitted to speak during the meeting (from Item TC2203.1).*

- TC2203.1. APOLOGIES.** To receive and consider apologies for absence.
- TC2203.2. DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2203.3. MINUTES.** To approve and sign the Minutes of Town Council meeting held on 28<sup>th</sup> February 2022.
- TC2203.4. WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council.

- TC2203.5. COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Community Services Committee – 7<sup>th</sup> March 2022
  - (ii) Finance & Policy Committee – 14<sup>th</sup> March 2022
  - (iii) Planning & Development Committee – 16<sup>th</sup> March 2022
- TC2203.6. ANNUAL TOWN ASSEMBLY – 4<sup>th</sup> APRIL 2022.** To note date and arrangements for Annual Town Assembly.
- TC2203.7. INTERNAL FINANCIAL CHECK.** To consider the recommendation from the Finance & Policy Committee to appoint one councillor from Full Council to review the quarter 4/year end internal financial check, in partnership with Cllr Matthews and Cllr Arnold.
- TC2203.8. DRAFT PUBLIC SPACES PROTECTION ORDER CONSULTATION OWNERSHIP OF DOGS AND PROHIBITION OF SMOKING IN CERTAIN PLACES.** To note aforementioned consultation and consider response, as recommended by Finance & Policy Committee FP2203.07.
- TC2203.1. DAVENTRY RAIL PROGRAMME COMMITTEE.** To receive feedback from Cllr Tippet and Cllr Randall on their attendance to the inaugural meeting held on 2<sup>nd</sup> March 2022.
- TC2203.2. THE UK LEVELLING UP POLICY.** To receive feedback from Cllrs Taylor and Steenson on their meeting with WNC officers to explore the possibility of submitting a capital project for consideration for possible government funding in 2023-25.
- TC2203.3. NORTHAMPTONSHIRE HIGHWAYS.** To receive a report on potholes in the parish, from Cllr Taylor.
- TC2203.4. TRAINING.** To consider and approve CiLCA training for Projects Officer.
- TC2203.5. SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **COMMUNITY SAFETY.** To receive reports from Sponsored PCSO and Town Ranger.
  - (ii) **CCTV.** To receive a report on CCTV performance and activities for February 2022.
- TC2203.6. CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2203.7. DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday, 25<sup>th</sup> April 2022.