

19th February 2025

To: Members of Daventry Town Council

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 24th February 2025 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell
Chief Officer

Email: chiefofficer@daventrytowncouncil.gov.uk

Telephone: 01327 301246

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Audio recording notice: This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

Please Note: If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

A G E N D A

OPEN FORUM. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

- TC2502.1 APOLOGIES.** To receive and consider apologies for absence.
- TC2502.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2502.3 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 27th January 2025.
- TC2502.4 WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council (WNC).
- TC2502.5 COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
 - (i) Planning & Development Committee – 29th January 2025

- (ii) Community Service Committee – 3rd February 2025
- (iii) Finance, Policy & Assets Committee – 10th February 2025
- (iv) Planning & Development Committee – 19th February 2025

- TC2502.6 YOUTH SERVICE PROVISION.** Further to the Community Services Committee recommendation CS2501.7, to consider and approve expenditure to provide a warm space for young people.
- TC2502.7 COMMITTEE MEMBERSHIP.** To note Cllr Thurston's resignation from the Planning & Development Committee.
- TC2502.8 COUNCIL INSURANCE.** To receive a report on the Council's insurance schedule and
- (i) approve limit of indemnity of the fidelity guarantee
 - (ii) approve provider for a three-year period from 4th March 2025 to 3rd March 2028.
- TC2502.9 DEED OF COVENANT – 3 NEW STREET, DAVENTRY.** To approve and appoint two members of the Council to execute a Deed of Covenant whereby the Covenantor agrees to observe and perform the original covenantor's obligations relating to freehold property registered at HM Land Registry under title number NN151552 (granting rights to cross land to the rear of the building to exit onto Church Walk).
- TC2502.10 ELECTIONS 1st MAY 2025.** To note timetable for forthcoming elections on 1st May 2025.
- TC2502.11 ANNUAL TOWN ASSEMBLY – 17TH MARCH 2025, ARC CINEMA, DAVENTRY.** To consider and approve use of social media and website to promote the Annual Town Assembly.
- TC2502.12 SOCIAL CAPITAL – CITIZENS ADVICE WEST NORTHAMPTONSHIRE & CHERWELL (CAWNC).** To note the closure of the CAWNC office in Daventry and their plans to go out into the community by opening multiple Community Help and Information Points (CHIPs).
- TC2502.13 PREMISES, 3 NEW STREET, DAVENTRY– BUILDING MAINTENANCE.** To receive a report on external works and approve appointment of building surveyor and architectural services to enable application for listed building consent for all external works for 3 New Street, Daventry.
- TC2502.14 SECTION 17 CRIME AND DISORDER ACT 1998**
- (i) **COMMUNITY RANGER.** To receive a report from the Community Ranger.
 - (ii) **COMMUNITY SAFETY.** To note actions relating to recent incidents of arson in the town.
 - (iii) **CCTV.** To receive report and an analysis of trends relating to community safety matters in the Town.
- TC2502.15 CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2502.16 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday 31st March 2025.